

**MINUTES of the MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 7th day of March, 2013.**

**PRESENT:** Francis G. Warthling, Chairman  
Earl L. Jann, Jr., Vice Chairman  
John F. O'Donnell, Treasurer  
Robert A. Mendez, Executive Director  
Matthew J. Baudo, Secretary to the Authority/Personnel Director  
Robert J. Lichtenthal, Jr., Deputy Director  
Emilio Colaiacovo, Associate Attorney  
Edward A. Betz, Associate Attorney  
Paul H. Riester, Director of Administration  
Daniel J. NeMoyer, Director of Human Resources  
Karen A. Prendergast, Comptroller  
Steven V. D'Amico, Budget and Financial Analyst  
Anthony Alessi, Claims Rep/Risk Manager

**ATTENDEES:** Brian Gould

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by Mr. O'Donnell seconded by Mr. Jann and carried to waive the reading of the Minutes of the Meeting held on Thursday, February 7, 2013.

**III. - APPROVAL OF MINUTES**

Motion by Mr. O'Donnell seconded by Mr. Jann and carried to approve the Minutes of the Meeting held on Thursday, February 7, 2013.

**IV. - REPORTS (See "Report" Minutes for Details)**

- A) SECRETARY/PERSONNEL**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**

- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**

## **V. - COMMUNICATIONS AND BILLS**

### **ITEM 1 - CREATION AND/OR AMENDMENT OF MASTER PURCHASE ORDERS:**

Motion by Mr. O'Donnell seconded by Mr. Jann and carried to approve the creation and/or amendment of Master Purchase Order Nos. as listed on the attached page 1 not to exceed the amount of \$159,150.00 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

### **ITEM 2 - MASTER PURCHASE ORDER RELEASES:**

Motion by Mr. O'Donnell seconded by Mr. Jann and carried to approve for payment of Master Purchase Order Nos. as listed on the attached pages 1-18 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

## **VI. - UNFINISHED BUSINESS (NONE)**

## **VII. - NEW BUSINESS (RESOLUTIONS 3-32)**

### **ITEM 3 - RATIFICATION OF INVESTMENT OF FUNDS FROM THE MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 1998B - \$93,121.21**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, Susan Rinaldo, Cash Manager advised that on March 1, 2013, the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 1998B was available:

Interest Account	\$16,037.88
Principal Account	\$77,083.33

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$16,037.88 to mature in time for the April 15, 2013, Interest Payment at the highest yield to maturity to 1998B Bondholders and invest from the Principal Account in the amount of \$77,083.33 to mature in time for the October 15, 2013, Principal Payment at the highest yield to maturity to 1998B Bondholders; and

**WHEREAS**, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

**NOW, THEREFORE, BE IT RESOLVED:**

That the action of Robert J. Lichtenthal, Jr., Deputy Director, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$16,037.88 to mature in time for the April 15, 2013, Interest Payment at the highest yield to maturity to 1998B Bondholders and invest from the Principal Account in the amount of \$77,083.33 to mature in time for the October 15, 2013, Principal Payment at the highest yield to maturity to 1998B Bondholders, is hereby ratified and approved; and be it further

**RESOLVED:** That the Manufacturers & Traders Trust Company is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 4 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM THE  
MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE  
FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS,  
SERIES 2003F - \$89,650.03**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, Susan Rinaldo, Cash Manager advised that on March 1, 2013, the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 2003F was available:

Interest Account	\$33,816.70
Principal Account	\$55,833.33

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be

authorized to invest from the Interest Account, in the amount of \$33,816.70 to mature in time for the July 15, 2013 Interest Payment at the highest yield to maturity to 2003F Bondholders and to invest from the Principal Account in the amount of \$55,833.33 to mature in time for the July 15, 2013 Principal Payment at the highest yield to maturity to 2003F Bondholders; and

**WHEREAS**, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

**NOW, THEREFORE, BE IT RESOLVED:**

That the action of Robert J. Lichtenthal, Jr., Deputy Director, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$33,816.70 to mature in time for the July 15, 2013 Interest Payment at the highest yield to maturity to 2003F Bondholders and to invest from the Principal Account in the amount of \$55,833.33 to mature in time for the July 15, 2013 Principal Payment at the highest yield to maturity to 2003F Bondholders, is hereby ratified and approved; and be it further

**RESOLVED:** That the Manufacturers & Traders Trust Company is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 5 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM THE  
MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE  
FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS,  
SERIES 2007 - \$186,709.48**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, Susan Rinaldo, Cash Manager advised that on February 25, 2013, the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 2007 was available:

Interest Account	\$125,042.81
Principal Account	\$ 61,666.67

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$125,042.81 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2007 Bondholders and

invest from the Principal Account in the amount of \$61,166.67 to mature in time for the December 1, 2013 Principal Payment at the highest yield to maturity to 2007 Bondholders; and

**WHEREAS**, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

**NOW, THEREFORE, BE IT RESOLVED:**

That the action of Robert J. Lichtenthal, Jr., Deputy Director, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$125,042.81 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2007 Bondholders and invest from the Principal Account in the amount of \$61,166.67 to mature in time for the December 1, 2013 Principal Payment at the highest yield to maturity to 2007 Bondholders, is hereby ratified and approved; and be it further

**RESOLVED:** That the Manufacturers & Traders Trust Company is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 6 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM THE  
MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE  
FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS,  
SERIES 2008 - \$490,812.50**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, Susan Rinaldo, Cash Manager advised that on February 25, 2013, the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 2008 was available:

Interest Account	\$124,562.50
Principal Account	\$366,250.00

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$124,562.50 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2008 Bondholders and invest from the Principal Account in the amount of \$366,250.00 to mature in time for the December 1, 2013 Principal Payment at the highest yield to maturity to 2008 Bondholders; and

**WHEREAS**, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

**NOW, THEREFORE, BE IT RESOLVED:**

That the action of Robert J. Lichtenthal, Jr., Deputy Director, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$124,562.50 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2008 Bondholders and invest from the Principal Account in the amount of \$366,250.00 to mature in time for the December 1, 2013 Principal Payment at the highest yield to maturity to 2008 Bondholders, is hereby ratified and approved; and be it further

**RESOLVED:** That the Manufacturers & Traders Trust Company is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 7 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM KEY BANK,  
DEBT SERVICE FUND WATER REVENUE BONDS, SERIES 2012 -  
\$118,437.50**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, Susan Rinaldo, Cash Manager advised that on February 25, 2013, the following amounts in the Debt Service Fund Water Revenue Bonds, Series 2012 was available:

Interest Account    \$25,104.17  
Principal Account   \$93,333.33

and has recommended that Key Bank, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$25,104.17 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2012 Bondholders and to invest from the Principal Account in the amount of \$93,333.33 to mature in time for the June 1, 2013 Principal Payment at the highest yield to maturity to 2012 Bondholders; and

**WHEREAS**, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that Key Bank be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

**NOW, THEREFORE, BE IT RESOLVED:**

That the action of Robert J. Lichtenthal, Jr., Deputy Director, in authorizing Key Bank to invest from the Interest Account in the amount of \$25,104.17 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2012 Bondholders and to invest from the Principal Account in the amount of \$93,333.33 to mature in time for the June 1, 2013 Principal Payment at the highest yield to maturity to 2012 Bondholders, is hereby ratified and approved; and be it further

**RESOLVED:** That Key Bank is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 8 - AUTHORIZATION TO ENTER INTO A SERVICE AGREEMENT WITH  
THE BUFFALO WATER BOARD IN CONNECTION WITH THE TEXAS  
AND LANG INTERCONNECTION, CITY OF BUFFALO, NEW YORK**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, The Buffalo Water Board, pursuant to its enabling legislation and other applicable law, is authorized to supply water and related services; and

**WHEREAS**, The Erie County Water Authority ("Authority"), pursuant to its enabling legislation and other applicable law, has the authority to contract with the Buffalo Water Board to purchase water in bulk, and to sell and deliver water to an area served by the Authority; and

**WHEREAS**, The parties desire to enter into an agreement whereby the Buffalo Water Board would sell and deliver water on a temporary and/or continuous basis to the Authority at the interconnection known as Texas and Lang, located in the City of Buffalo, upon the terms and conditions provided in the Agreement; and

**WHEREAS**, Wesley C. Dust, P.E., Executive Engineer and Edward A. Betz, Associate Counsel have reviewed the agreement and recommend entering into a Service Agreement with the Buffalo Water Board;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the Service Agreement between the Buffalo Water Board and the Authority whereby the Buffalo Water Board would sell and deliver water on a temporary and/or continuous basis to the Authority at the interconnection known as Texas and Lang, located in the City of Buffalo; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further

**RESOLVED:** That the Secretary is hereby authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to the Buffalo Water Board.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 9 - AUTHORIZATION TO ENTER INTO A SITE INFRASTRUCTURE AGREEMENT WITH THE COUNTY OF ERIE, CITY OF LACKAWANNA, TECUMSEH REDEVELOPMENT, INC., WELDED TUBE USA REALTY, LLC, AND SOUTH BUFFALO RAILWAY COMPANY**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS,** Welded Tube USA Realty, LLC (Welded Tube) is the owner of real property located in the City of Lackawanna, New York, upon which a steel pipe manufacturing facility is currently being constructed; and

**WHEREAS,** The Welded Tube premises currently does not have access to water service; and

**WHEREAS,** Welded Tube must have water service for the facility no later than June 1, 2013; and

**WHEREAS,** Wesley C. Dust, Executive Engineer advised that in order to provide water service to Welded Tube, a Site Infrastructure Agreement must be entered into by the parties listed above; and



**NOW, THEREFORE, BE IT RESOLVED:**

That the Erie County Water Authority Board of Commissioners authorize the Chairman and/or the Executive Director to execute said Agreement after review and approval by Wesley C. Dust, Executive Engineer and Edward A. Betz, Associate Counsel.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 10 - TOWN OF WEST SENECA NEW YORK STATE LOCAL GOVERNMENT  
EFFICIENCY GRANT**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, The Town of West Seneca's (Town) water distribution system is in need of significant capital investment to upgrade its aging infrastructure; and

**WHEREAS**, The Town seeks to consolidate its eight districts as part of the process leading to the conveyance of the water distribution system to the Erie County Water Authority (ECWA) in an effort to achieve municipal cost savings and property tax relief; and

**WHEREAS**, The ECWA, in collaboration with the Town will share in the decision making processes related to this consolidation and subsequent ownership transfer; and

**WHEREAS**, The Town seeks grant monies in an amount not to exceed \$400,000 to fund said rehabilitation; and

**WHEREAS**, The Town will provide the funds required to complete this project in order to achieve consolidation, estimated to be approximately \$6,500,000, inclusive of the 10% cash matching funds required by this grant;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Town intends to serve as the lead agency, in cooperation with the ECWA, for the purpose of submitting a grant application to seeking funds to make capital improvements to the Town's water distribution system; and be it further

**RESOLVED:** That the ECWA Board of Commissioners hereby authorizes the Town of West Seneca to serve as lead agency for the submission of a grant application in cooperation with the ECWA, that the ECWA Board of Commissioners acknowledges that the Town of West

Seneca Supervisor Sheila M. Meegan shall act as the Lead Applicant Contact Person to represent the Town in all matters related to this grant; and be it further

**RESOLVED:** That the ECWA Board of Commissioners hereby designates Executive Engineer Wesley C. Dust as its representative to execute the Erie County Water Authority's administrative processes related to the 2012-2013 Local Government Efficiency Grant with the Town of West Seneca and the New York State Department of State to make capital improvements required to consolidate and transfer ownership of eight water districts and the Town's Hydrants to the Erie County Water Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 11 - AUTHORIZATION TO ACCEPT PROPOSAL OF CIMATO ENTERPRISES, INC. FOR THE CONSTRUCTION AND INSTALLATION OF APPROXIMATELY 840 LF OF EIGHT (8") INCH C-900 PVC WATERMAIN, TWO (2) HYDRANTS AND APPURTENANCES IN WATERFORD ESTATES PHASE 3, TOWN OF CLARENCE, NEW YORK, PROJECT NO. 201000198, EC NO. 6534**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS,** The Erie County Water Authority ("Authority") desires to enter into a Main Extension Agreement (Builder-Contractor-Developer) with Cimato Enterprises, Inc. for the construction and installation of approximately 840 l.f. of eight-inch C-900 PVC watermain, two (2) hydrants and appurtenances in Waterford Estates Phase 3, Town of Clarence, New York; and

**WHEREAS,** The materials, work, labor and services for said installation shall be supplied and paid for by the applicant; and

**WHEREAS,** Said installation of main and hydrants has been assigned Work Authorization No. EC-6534; and

**WHEREAS,** Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director advised that the materials, work, labor and services for said installations, as proposed to be supplied and installed by the applicant, meet with the Authority's specifications;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the proposal of Cimato Enterprises, Inc. for the construction and installation of approximately 840 l.f. of eight-inch C-900 PVC watermain, two (2) hydrants

and appurtenances in Waterford Estates Phase 3, Town of Clarence, New York; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Main Extension Agreement (Builder-Contractor-Developer) between the Authority and Cimato Enterprises, Inc. covering the abovementioned subdivision.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 12 - AUTHORIZATION TO ACCEPT THE CONSTRUCTION AND INSTALLATION OF 360 LF OF EIGHT-INCH C-900 PVC WATERMAIN, ONE (1) HYDRANT AND APPURTENANCES IN SPAULDING GREEN SUBDIVISION PHASE 2B, TOWN OF CLARENCE, NEW YORK, PROJECT NO. 201200379, EC NO. 6524**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS,** The Erie County Water Authority ("Authority"), by resolution dated January 10, 2013, identified as Item No. 3, of the Minutes of that meeting, accepted the proposal of Spaulding Green LLC for the construction and installation of approximately 360 l.f. of eight-inch C-900 PVC watermain, one (1) hydrant and appurtenances in Spaulding Green Subdivision Phase 2B, Town of Clarence, New York, identified by Work Authorization No. EC 6524; and

**WHEREAS,** The Bill of Sale and the Schedule of Inventory dated January 24, 2013 have been approved by Wesley C. Dust, Executive Engineer and Edward A. Betz, Associate Counsel and the construction and installation of 360 l.f. of eight-inch C-900 PVC watermain, one (1) hydrant and appurtenances in Spaulding Green Subdivision Phase 2B, Town of Clarence, New York have been installed in accordance with the specifications of the Authority as certified; and

**WHEREAS,** The Division of Environmental Health of the Health Department of the County of Erie has approved the completed works for public water supply improvement for Spaulding Green Subdivision Phase 2B, Town of Clarence, New York; and

**WHEREAS,** Karen A. Prendergast, Comptroller has reviewed the costs of the main and hydrants and finds them reasonable and correct; and

**WHEREAS,** Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval and acceptance of said main and hydrants;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accept the construction and installation of 360 l.f. of eight-inch C-900 PVC watermain, one (1) hydrant and appurtenances in Spaulding Green Subdivision Phase 2B, Town of Clarence, New York and said main and hydrants be added to the property records of the Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 13 - AUTHORIZATION TO EXECUTE PRELIMINARY UTILITY WORK AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR ADA IMPROVEMENTS, NY RTE. 277; UNION ROAD, SH 1965, 1626, 925, COMO PARK TO WEHRLE DRIVE, TOWN OF CHEEKTOWAGA, PROJECT NO. 201300044, IDENTIFIED AS PIN NO. 5757.77**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, Wesley C. Dust, P.E., Executive Engineer, has advised that the New York State Department of Transportation ("NYSDOT") has submitted forms for Preliminary Utility Work Agreement for work to be performed on Authority facilities due to the project described as ADA Improvements, NY Rte. 277; Union Road, SH 1965, 1626, 925, Como Park to Wehrle Drive, Town of Cheektowaga, identified as PIN No. 5757.77; and

**WHEREAS**, The work involved is to adjust water valves at various sidewalk locations along Union Road and in the grassed area along the west side of Union Road between Rosedale Drive and Maryvale Drive; and

**WHEREAS**, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend the execution of said Preliminary Utility Work Agreement;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Chairman, or in his absence the Vice Chairman, is hereby authorized and directed to enter into a Preliminary Utility Work Agreement with the NYSDOT for the abovementioned project identified as ADA Improvements, NY Rte. 277; Union Road, SH 1965, 1626, 925, Como Park to Wehrle Drive, Town of Cheektowaga, PIN No. 5757.77; and be it further

**RESOLVED:** That the Secretary is hereby authorized to forward four copies of the executed Agreement, along with four certified copies of this resolution to the New York State Department of Transportation.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 14 - AWARD OF CONTRACT TO UNIVAR USA, INC. FOR THE FURNISHING AND DELIVERING OF LIME SLURRY TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER TREATMENT PLANT RESIDUALS FOR ONE YEAR FROM FEBRUARY 1, 2013 THROUGH JANUARY 31, 2014, PROJECT NO. 201300005 - \$40,560.00**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS,** The Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports and Front Page on the 9<sup>th</sup> day of January 2013, and in Business First on the 11<sup>th</sup> day of January 2013, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for the furnishing and delivering of lime slurry to the Erie County Water Authority for use in the treatment of water treatment plant residuals for one year from February 1, 2013 through January 31, 2014; and

**WHEREAS,** Sealed bids or proposals were opened in the office of the Authority on the 22<sup>nd</sup> day of January, 2013, at 11:00 a.m., local time, and were as follows:

<b>BIDDERS</b>	<b>AMOUNT</b>
W.K. Merriman, Inc.	\$26,975.00
Univar USA, Inc.	40,560.00; and

**WHEREAS,** Robert A. Niederpruem, Sr. Production Engineer advised that the apparent low bidder failed to meet the bid specifications and, therefore, recommends that this bid be rejected as non-responsive; and

**WHEREAS,** As a result of the above information, Wesley C. Dust, Executive Engineer and Robert A. Niederpruem, Sr. Production Engineer recommend that bid number 1 be deemed non-responsive and that the contract be awarded to the second lowest bidder, Univar USA, Inc.; and

**WHEREAS,** Robert A. Mendez, Executive Director concurs with said recommendation; and

**WHEREAS, The Authority's Risk Assessment for this project requires the contractor carry General Liability insurance coverage on a Per Project basis; and**

**WHEREAS, Anthony Alessi, Claims Representative/Risk Manager advised that Univar USA, Inc.'s General Liability insurance coverage is on a Per Policy basis but does, however, meet the required amount of coverage; and**

**WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director and Anthony Alessi, Claims Representative/Risk Manager recommend granting an exception to Univar USA, Inc. for their General Liability Insurance coverage being on a Per Policy basis; and**

**WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Niederpruem, Sr. Production Engineer have reviewed the specifications and bids and determined that Univar USA, Inc. is the next lowest responsive bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project; and**

**WHEREAS, Robert A. Mendez, Executive Director concurs with said recommendation;**

**NOW, THEREFORE, BE IT RESOLVED:**

**That the Authority deem bid number 1 non-responsive and award said project to the second lowest bidder in accordance with the terms and conditions stated in Paragraph 5 (Irregular Proposals) of the Instruction to Bidders Section of the specification and contract documents; and be it further**

**RESOLVED: That the Authority is hereby authorized to grant an exception to Univar USA, Inc. for their General Liability Insurance coverage being on a Per Policy basis; and be it further**

**RESOLVED: That it is hereby determined that Univar USA, Inc. is the lowest responsive bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for the furnishing and delivering of lime slurry to the Erie County Water Authority for use in the treatment of water treatment plant residuals for one year from February 1, 2013 through January 31, 2014 in the total amount of \$40,560.00; and be it further**

**RESOLVED: Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further**

**RESOLVED:** That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 15 - AWARD OF CONTRACT TO E&R GENERAL CONSTRUCTION, INC.  
FOR CONTRACT NO. WSA-8, WATER SYSTEM IMPROVEMENTS, CITY  
OF LACKAWANNA, NEW YORK, PROJECT NO. 201100167 - \$883,570.00**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS,** The Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports and Front Page on the 23<sup>rd</sup> day of January, 2013, and in Business First on the 25<sup>th</sup> day of January, 2013, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for Contract No. WSA-8, water system improvements, City of Lackawanna, New York; and

**WHEREAS,** Sealed bids or proposals were opened in the office of the Authority on the 12<sup>th</sup> day of February, 2013, at 11:00 a.m., local time, and were as follows:

<b>BIDDERS</b>	<b>AMOUNT</b>
E&R General Construction, Inc.	\$ 883,570.00
New Frontier Excavating & Painting	1,069,415.00
Sicar Management & Construction, Inc.	1,078,852.00
CMH Company, Inc.	1,079,395.00*
Occhino Paving	1,087,513.68
Sergi Construction	1,107,650.00
Visone Construction	1,181,297.00
Kandey Company, Inc.	1,373,900.00

\*Corrected Figure; and

**WHEREAS,** The bid bonds have all been approved by Anthony Alessi, Claims Representative/Risk Manager; and

**WHEREAS,** Robert Brown, Director of Equal Employment Opportunity, has advised that the low bidder, E&R General Construction, Inc. has complied with the Authority's

Affirmative Action Requirements and recommends that they be allowed to proceed with their contract based on that fact; and

**WHEREAS**, Wm. Schutt & Associates, P.C., Consulting Engineers, Wesley C. Dust, P.E., Executive Engineer and Richard M. Rosenberry, Sr. Distribution Engineer have reviewed the specifications and bids and determined that E&R General Construction, Inc. is the lowest bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project; and

**WHEREAS**, Robert A. Mendez, Executive Director concurs with said recommendation;

**NOW, THEREFORE, BE IT RESOLVED:**

That it is hereby determined that E&R General Construction, Inc. is the lowest responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for Contract No. WSA-8, water system improvements, City of Lackawanna, New York in the total amount of \$883,570.00; and be it further

**RESOLVED:** Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

**RESOLVED:** That the Secretary is hereby authorized to return to the unsuccessful bidders their deposit submitted with their bid to the Authority for the abovementioned project; and be it further

**RESOLVED:** That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 16 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE FURNISHING AND DELIVERING OF NEW BOOSTER PUMPS AND MOTORS: EDEN 1 PUMP STATION PUMPS 1 AND 2 AND KELLER ROAD PUMP STATION PUMPS 1 AND 2, PROJECT NO. 201300034**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez,



Executive Director recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the furnishing and delivering of new booster pumps and motors: Eden 1 Pump Station Pumps 1 and 2 and Keller Road Pump Station Pumps 1 and 2; and

**WHEREAS,** The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

**WHEREAS,** The Advertisement for Bids for the furnishing and delivering of new booster pumps and motors: Eden 1 Pump Station Pumps 1 and 2 and Keller Road Pump Station Pumps 1 and 2 will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS,** Jay Meyers, Production Engineer will be the designated contact person for the project with the adoption of this resolution;

**NOW, THEREFORE, BE IT RESOLVED:**

That the plans and specifications and form of bid be prepared for the furnishing and delivering of new booster pumps and motors: Eden 1 Pump Station Pumps 1 and 2 and Keller Road Pump Station Pumps 1 and 2 and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

**RESOLVED:** That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 17 - APPROVAL OF CHANGE ORDER NO. 3 OF KANDEY COMPANY, INC.  
FOR LARGE SERVICES CONTRACT, FEBRUARY 1, 2011 THROUGH  
JANUARY 31, 2013, PROJECT NO. 201100003, CONTRACT NO. 11-03-02 -  
\$30,651.56**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS,** Heretofore and on the 31<sup>st</sup> day of January, 2011, the Erie County Water Authority ("Authority") entered into a contract with Kandey Company, Inc. for large services contract, February 1, 2011 through January 31, 2013, identified as Contract No. 11-03-02; and

**WHEREAS,** Said contractor has submitted Change Order No. 3 in the sum of \$30,651.56 to provide labor, tools, equipment and materials to perform emergency watermain repairs on January 25, 2013 through January 27, 2013; and

**WHEREAS,** The reason for said change is because the Authority experienced an abnormally large number of watermain leaks during this period necessitating the use of numerous crews. The existing contract does not have an item to provide repair services during these conditions; and

**WHEREAS,** Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval of said Change Order No. 3;

**NOW, THEREFORE, BE IT RESOLVED:**

That Change Order No. 3 of Kandey Company, Inc. in the amount of \$30,651.56 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman be and he is hereby authorized to execute said Change Order No. 3 on behalf of the Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 18 - APPROVAL OF CREDIT CHANGE ORDER NO. 3 OF ATLAS PAINTING AND SHEETING CORP. FOR CONTRACT NO. W-21B, STORAGE TANK REFURBISHING, WEHRLE WATER TANK, PROJECT NO. 201000107, CONTRACT NO. 12-05-03 - \$52,997.00**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS,** Heretofore and on the 1<sup>st</sup> day of March, 2012, the Erie County Water Authority ("Authority") entered into a contract with Atlas Painting and Sheeting Corp. for Contract No. W-21B, water storage tank refurbishing, Wehrle Water Tank, identified as Contract No. 12-05-03; and

**WHEREAS,** Said contractor has submitted Credit Change Order No. 3 in the sum of \$52,997.00 to provide for the following changes:

1. Credit for the deletion of Bid item 6 Contingency Allowance
2. Additional repairs performed on Wehrle Tank
3. Revised the original contract amount for project close-out; and

**WHEREAS,** The reasons for the above changes are as follows:

1. The full Contingency Allowance was not utilized during the contract.
2. The actual dollar amount for repairs as performed by the contractor previously paid for under the Contingency Allowance.
3. Adjusting items to actual items installed through a deduct change order; and

**WHEREAS,** Wendel Duchscherer, Consulting Engineers, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval of said Credit Change Order No. 3;

**NOW, THEREFORE, BE IT RESOLVED:**

That Credit Change Order No. 3 of Atlas Painting and Sheeting Corp. in the amount of \$52,997.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Credit Change Order No. 3 on behalf of the Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 19 - APPROVAL OF CHANGE ORDER NO. 2 OF RUSSO DEVELOPMENT, INC. FOR SMALL SERVICES CONTRACT, AREA NO. 2, FEBRUARY 1, 2011 THROUGH JANUARY 31, 2013, PROJECT NO. 201100002, CONTRACT NO. 11-01-02 - \$14,077.00**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS,** Heretofore and on the 27<sup>th</sup> day of January, 2011, the Erie County Water Authority ("Authority") entered into a contract with Russo Development, Inc. for small services contract, Area no. 2, February 1, 2011 through January 31, 2013, identified as Contract No. 11-01-02; and

**WHEREAS,** Said contractor has submitted Change Order No. 2 in the sum of \$14,077.00 to provide labor, tools, equipment and materials to perform emergency watermain repairs during the period of January 26, 2013 through January 27, 2013; and

**WHEREAS,** The reason for said change is because the Authority experienced an abnormally large number of watermain leaks during this period necessitating the use of numerous crews. The existing contract does not have an item to provide repair services during these

conditions; and

**WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval of said Change Order No. 2;**

**NOW, THEREFORE, BE IT RESOLVED:**

**That Change Order No. 2 of Russo Development, Inc. in the amount of \$14,077.00 to provide for the abovementioned change be approved; and be it further**

**RESOLVED: That the Chairman be and he hereby is authorized to execute said Change Order No. 2 on behalf of the Authority.**

**Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None**

**ITEM 20 - APPROVAL OF CHANGE ORDER NO. 2 OF KANDEY COMPANY, INC. FOR CONTRACT NO. EA-009A, WATER SYSTEM IMPROVEMENTS, CITY OF BUFFALO INTERCONNECTION – TEXAS AND LANG – PINE HILL PUMP STATION, TOWN OF CHEEKTOWAGA AND CITY OF BUFFALO, PROJECT NO. 201000118, CONTRACT NO. 12-12-06 - \$74,181.83**

**Motion by Mr. O'Donnell seconded by Mr. Jann**

**WHEREAS, Heretofore and on the 17<sup>th</sup> day of May, 2012, the Erie County Water Authority ("Authority") entered into a contract with Kandey Company, Inc. for Contract No. EA-009A, water system improvements, City of Buffalo Interconnection – Texas and Lang – Pine Hill Pump Station, Town of Cheektowaga and City of Buffalo, identified as Contract No. 12-12-06; and**

**WHEREAS, Said contractor has submitted Change Order No. 2 in the amount of \$74,181.83 to provide for the following changes:**

- 1. CREDIT for deletion of City of Buffalo Operation No. 1.**
- 2. ADDITIONAL costs for additional tree removal and excavation at Pine Hill Pump Station.**
- 3. ADDITIONAL costs associated with extending discharge and repairing pipe during cleaning of 24" PCCP.**
- 4. ADDITIONAL cost to increase allowance for 20" meter.**
- 5. ADDITIONAL costs to lower 24" DIP under electrical duct bank, relocate gas line, modify valve and piping configurations and disinfect piping at Pine Hill Pump**

Station.

6. ADDITIONAL cost to install 24" butterfly valve and appurtenances at Villa Maria College.
7. ADDITIONAL electrical work at Texas and Lang and at Pine Hill Pump Station.
8. ADDITIONAL cost to furnish and install 2" temporary and permanent blowoffs at City feed valve.
9. CREDIT for deleting 24" DIP, concrete thrust block and 2" PVC piping at Pine Hill Pump Station; and

**WHEREAS,** The reasons for the above changes are as follows:

1. City had previously performed work under this Operation.
2. Actual field conditions varied from those anticipated during design.
3. Town of Cheektowaga required that discharge piping be extended to City of Buffalo.
4. Actual cost of meter exceeded amount contained in allowance.
5. Actual field conditions varied from those anticipated during design.
6. Additional work requested by the Authority.
7. Actual field conditions varied from those anticipated during design.
8. Additional work requested by the Authority.
9. Actual field conditions varied from those anticipated during design; and

**WHEREAS,** Erdman Anthony, Consulting Engineers, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval of said Change Order No. 2;

**NOW, THEREFORE, BE IT RESOLVED:**

That Change Order No. 2 of Kandey Company, Inc. in the amount of \$74,181.83 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Change Order No. 2 on behalf of the Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 21 - APPROVAL OF CHANGE ORDER NO. 1 OF RUSSO DEVELOPMENT, INC. FOR SMALL SERVICES AREA NO. 2, FEBRUARY 1, 2013 THROUGH JANUARY 31, 2015, PROJECT NO. 201300003, CONTRACT NO. 13-04-01 - \$4,661.00**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, Heretofore and on the 1<sup>st</sup> day of February, 2013, the Erie County Water Authority ("Authority") entered into a contract with Russo Development, Inc. for Small Services Area No. 2, February 1, 2013 through January 31, 2015, identified as Contract No. 13-04-01; and

**WHEREAS**, Said contractor has submitted Change Order No. 1 in the sum of \$4,661.00 to provide labor, tools, equipment and materials to perform emergency watermain repairs during the period of February 2, 2013 through February 3, 2013; and

**WHEREAS**, The reason for said change is because the Authority experienced an abnormally large number of watermain leaks during this period necessitating the use of numerous crews. The existing contract does not have an item to provide repair services during these conditions; and

**WHEREAS**, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval of said Change Order No. 1;

**NOW, THEREFORE, BE IT RESOLVED:**

That Change Order No. 1 of Russo Development, Inc. in the amount of \$4,661.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

## **ITEM 22 - REFUND FOR NEW SERVICE INSTALLATIONS - \$12,892.13**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, The Erie County Water Authority ("Authority") has installed new services identified on its records by OWIP numbers; and

**WHEREAS**, Said new services have been completed and the actual cost thereof ascertained; and

**WHEREAS**, The entire actual cost thereof is less than the estimated cost of the new services; and

**WHEREAS**, Karen A. Prendergast, Comptroller, under the date of March 7, 2013, has recommended that the following refunds be made;

### **NOW, THEREFORE, BE IT RESOLVED:**

That the Authority repay the difference between the estimated cost of said new services and the entire actual costs thereof to the parties and in the amounts hereinafter set forth:

#OWIP	NAME & ADDRESS	DESCRIPTION	AMOUNT
60695	6325 Main St. Associates LLC 560 Delaware Ave., Suite 300 Buffalo, NY 14202	Install a 6" PFP service at 6325 Main St. Amherst, NY	\$5,248.47
60699	Ranch View, LLC 5570 Main St. Williamsville, NY 14221	Install a 8" PFP service at 479-489 Campbell Blvd. Amherst, NY	\$7,643.66

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 23 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUESTS -  
\$8,926.31**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, Robert J. Lichtenthal, Jr., Deputy Director advised the Authority that he has received leak allowance requests from Authority customers listed below resulting from service line leaks:

- |   |   |  |
|---|---|--|
| 1) Benchmark Management Corp.<br>6001 South Park Ave.<br>Hamburg, NY 14075<br>\$1,989.22                          | 2) Lakeshore New York LLC<br>Quarry Hill Estates<br>11789 Main Rd.<br>Akron, NY 14001<br>\$844.72 | 3) Zebbs Restaurant<br>3349 Southwestern<br>Orchard Park, NY<br>\$851.88 |
| 4) West Seneca Central Schools<br>Potters Road Elementary<br>900 Mill Road<br>West Seneca, NY 14224<br>\$2,560.11 | 5) Kristine Rabcewicz<br>912 Townline Road<br>Lancaster, NY 14086<br>\$2,041.17                   | 6) Nicole Volpe<br>150 Roland St.<br>Buffalo, NY 14212<br>\$639.21; and  |

**WHEREAS**, Robert J. Lichtenthal, Jr., Deputy Director advised that the requests contain documentation showing that the leaks have been repaired; and

**WHEREAS**, Said leak allowance requests have complied with all leak allowance requirements; and

**WHEREAS**, As stated in Section 9.09 of the Authority's Tariff, the granting of a leak allowance shall be in the sole discretion of the Authority; and

**WHEREAS**, Robert J. Lichtenthal, Jr., Deputy Director recommends granting the above leak allowance requests; and

**WHEREAS**, Robert A. Mendez, Executive Director concurs with said recommendation;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority grant the leak allowance request to the abovementioned customers; and be it further



**RESOLVED:** That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customer.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 24 - AUTHORIZATION TO DISPOSE OF USED AND SCRAP COMPUTER EQUIPMENT TO SUNN KING ELECTRONICS RECYCLING**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS,** Paul H. Riester, Director of Administration advised that the Erie County Water Authority ("Authority") currently has data processing equipment that is either obsolete or not expected to be re-deployed at the Authority; and

**WHEREAS,** Paul H. Riester, Director of Administration advises that the County of Erie currently contracts with SunnKing Electronics Recycling to dispose of the County's electronic equipment including the donation process; and

**WHEREAS,** Paul H. Riester, Director of Administration recommends that the Authority exercise its right to use the County of Erie's contract with SunnKing Electronics Recycling to dispose of the Authority's data processing equipment as listed on attached Schedule "A"; and

**WHEREAS,** Robert A. Mendez, Executive Director concurs with said recommendation;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority is hereby authorized to use the County of the Erie's contract with SunnKing Electronics Recycling to dispose of the Authority's data processing equipment as listed on attached Schedule "A".

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 25 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER  
AUTHORITY POLICY FOR INSURANCE REQUIREMENTS PERTAINING  
TO THE PROCUREMENT OF GOODS AND SERVICES AND TOWER  
RENTALS**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, The Erie County Water Authority ("Authority") has developed a policy with procedures outlining the insurance requirements for the procurement of goods and services and tower rentals; and

**WHEREAS**, The insurance requirements policy consists of the following (a copy is attached to this resolution):

- Erie County Water Authority Insurance Requirements for Vendors
- Erie County Water Authority Insurance Requirements for Maintenance Agreements
- Erie County Water Authority Insurance Requirements for Tower Rentals
- Erie County Water Authority Insurance Requirements for Professional Services
- Erie County Water Authority Insurance Requirements for Contracting Services; and

**WHEREAS**, The insurance requirements policy is a part of the Policies and Procedures Manual for the Accounting Department; and

**WHEREAS**, Senior staff have reviewed the amended insurance requirements policy and recommend that it is in the best interest of the Authority for the Board of Commissioners to approve same;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Board of Commissioners approve the attached amended insurance requirements policy as it pertains to the procurement of goods and services and tower rentals.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 26 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER  
AUTHORITY'S ANNUAL O & M AND CAPITAL BUDGETS FOR FISCAL  
YEAR 2012**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, In a resolution dated November 23,2011, the Erie County Water Authority ("Authority") adopted its Annual O&M and Capital Budgets for the fiscal year 2012; and

**WHEREAS**, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances, the Authority finds it proper to amend its Budget to reflect such changes; and

**WHEREAS**, A year end review by Karen A. Prendergast, Comptroller, of the Authority's accounts has resulted in adjustments being made to some of the accounts in order to properly close the books for the year 2012 and the necessity of a reclassification adjustment to the Authority's O&M and Capital budgets, as follows:

**2012 O&M Budget**

<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
<b><u>Operating Expenses:</u></b>		
Salaries & Wages: Supervision	\$ 6,002	
Salaries & Wages: Supervision Overtime	\$ 14,277	
Salaries & Wages: Labor Overtime	\$ 39,154	
Payments to Contractors – Electric	\$ 2,777	
Uncollectible Accounts	\$ 87,334	
Insurance	\$ 12,968	
LMWD Service Installations	\$ 40,873	
Water Quality Billings	\$ 5,815	
Renewals and Replacements	<u>\$ 3,661,992</u>	
Salaries & Wages: Salaries		\$ 25,000
Salaries & Wages: Labor		\$ 759,433
Salaries and Wages: Fringe Benefits		\$ 350,000
Materials and Supplies		\$ 75,000
Transportation		\$ 200,000
Chemicals		\$ 180,000
Power Purchased		\$ 850,000
Payments to Contractors - Repair		\$ 40,000
Payments to Contractors - Restoration		\$ 149,465

Payments to Contractors - Other	\$ 60,000
Miscellaneous	\$ 288,500
Equipment Maintenance Contracts	\$ 45,000
Stone and Coldpatch	\$ 20,000
Legal Services	\$ 80,000
Injuries and Damages	\$ 430,302
Administrative Credits	<u>\$ 318,492</u>
<b>Totals</b>	<b>\$ 3,871,192</b>

**2012 Capital Budget**

<u>Capital No.</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
100896	Refurbish Exterior of Ball Station	\$ 18,062	
100932	Roof for Broadway and East Aurora	\$ 12,888	
100573	Meter Purchases	\$ 1,741,144	
100136	Fire Hydrants, New & Replacements	\$ 114,806	
100583	Fire Hydrants, New & Replacements	\$ 236,748	
100584	Service Pipes and Installations in ECWA	\$ 58,416	
100585	Valves & Appurtenances	\$ 102,756	
100785	MP-76 Coagulation Basins	\$ 460,703	
	Various Other Capital Budget Items	<u>\$ 343</u>	
100586	Misc Distribution Mains		\$ 32,726
100936	Water Quality Lab Relocation		\$ 100,000
100782	W-21A Storage Tank Refurbishing		\$ 81,847
100856	W-21B Storage Tank Refurbishing		\$ 2,530,950
	Various Other Capital Budget Items		<u>\$ 343</u>
<b>Totals</b>		<b>\$ 2,745,866</b>	<b>\$ 2,745,866</b>

**WHEREAS, Robert A. Mendez, Executive Director, Robert J. Lichtenthal, Deputy Director, Wesley C. Dust, Executive Engineer, Karen A. Prendergast, Comptroller, and Steven V. D'Amico, Budget/Financial Analyst, recommend approval of said amendment;**

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority's Annual O&M and Capital Budgets for the fiscal year 2012 be amended by adjusting them as listed above.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 27 - AUTHORIZATION TO ADOPT THE ERIE COUNTY WATER AUTHORITY'S 2013 GOAL AND OBJECTIVES**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, The Erie County Water Authority ("Authority") is an organization of dedicated professionals to strive to continuously provide its customers with a plentiful supply of safe, clean drinking water at an affordable rate; and

**WHEREAS**, The Authority takes great pride in creating a work environment that achieves excellence through rewarding dedication, professionalism and a progressive vision; and

**WHEREAS**, In order to deliver a superior product and outstanding service that merits equal recognition from its customers and peers, the Authority has produced the attached Erie County Water Authority 2013 Proposed Goals and Objectives; and

**WHEREAS**, The Authority's Governance Committee recommends adopting the Erie County Water Authority 2013 Proposed Goals & Objectives;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority hereby adopts the attached Erie County Water Authority 2013 Proposed Goals & Objectives.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 28 - TODD KLUBEK - LEAVE OF ABSENCE**

Motion by Mr. O'Donnell seconded by Mr. Jann and carried to grant Todd Klubek, Automotive Mechanic an unpaid leave of absence for the period May 13, 2013 through June 10, 2013.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 29 - RECEIVE AND FILE NOTICE AND RECEIPT OF NON-RENEWAL OF EMPLOYMENT AGREEMENT**

Motion by Mr. O'Donnell seconded by Mr. Jann

**WHEREAS**, Heretofore and on the 27<sup>th</sup> day of December, 2012 a Notice of Non-Renewal of Employment Agreement (Notice) was served on the Erie County Water Authority's Executive Director via Certified Mail and Hand Delivery; and

**WHEREAS**, Heretofore and on the 28<sup>th</sup> day of December, 2012 acknowledgement of receipt was signed by the Executive Director; and

**WHEREAS**, The Authority received receipt of the Notice signed by the Executive Director;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Erie County Water Authority hereby receives and files this attached Notice and Receipt.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 30 - PURCHASE ORDERS:**

Motion by Mr. O'Donnell seconded by Mr. Jann and carried to approve for payment of Purchase Order Nos. as listed on the attached pages 19-28 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 31 - PURCHASE ORDER AMENDMENTS:**

Motion by Mr. O'Donnell seconded by Mr. Jann and carried to approve for payment of Purchase Order Amendments as listed on the attached page 29 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 32 - SERVICE CONNECTION WORK ORDER LIST:**

Motion by Mr. O'Donnell seconded by Mr. Jann and carried to approve Service Connection Work Order Nos. 2013-06, 2013-07, 2013-08 and 2013-09, to Nichols Long & Moore Construction Corp. for Service Area No. 1 under Contract No. 13-03-01 and to Russo Development, Inc. for Service Area No. 2 under Contract No. 13-04-01 and large services under Contract No. 13-05-01 to Kandey Company, Inc.

**VIII. - ADJOURNMENT**

Motion by Mr. O'Donnell seconded by Mr. Jann and carried that the meeting adjourn.



Matthew J. Baudo  
Secretary to the Authority/Personnel Director

SLZ

# DATA PROCESSING INVENTORY DISPOSAL LIST

3/7/13

PALLET 1		PALLET 2	
Description	Serial #	Description	Serial #
PC - IBM (3)	KQVVFY3	PC - IBM (26)	KQVVG83
	KQVVF6		KQVVG80
X	MJ17707	X	KQWGH85
X	LKKTTL7	X	KQVFW4
PC - LENOVO		X	KQVVF6
LAPTOP - LENOVO (8)	R8GK212	X	KQWGH87
	L3CA816	X	KQVVFZ3
X	L3H2848	X	KQVVG87
X	L3H4829	X	KQPHPM9
X	LVV4149	X	KQVVFZ9
X	LVW2990	X	KQVVFZ2
X	LV4145	X	KQVVG86
X	LVM4205	X	KQPHNV4
LAPTOP - IBM (9)		X	KQPHPH6
X	AKV9PAV	X	KQPHNW7
X	78C7MV6	X	KQPHPK7
X	78CTDN1	X	KQVFW9
X	99TBTNZ	X	KQVVG83
X	99WYMN1	X	KQVVG84
X	99TBPWF	X	KQVWFZ1
X	99WYMM3	X	KQVVF88
X	99WYMM4	X	KQVWFZ6
X	ENB510246	X	KPGR176
PRINTER (6)		X	99C1520
X	41NALL6	X	99C1550
X	41NALA9	PC - LENOVO (14)	
X	A000220		
X	11W0086	X	LKHBT82
X	VB30018	X	LKFYFG1
X	CN616EG3CD	X	LKFYFG2



# DATA PROCESSING INVENTORY DISPOSAL LIST

2

158

PALLET 1 (cont)

Description	Serial #
X	LKHBTZ7
X	LKHBTW3
X	LKKLXG6
X	LKKLZX5
X	MJYMC36
X	MJ17699
X	MJYMC34
X	MJ17697
X	MJ17714
X	MJ17710
X	MJ17711
MONITOR (1)	VKGO48

PALLET 3 (cont)

Description	Serial #
X	LKHBTY4
PRINTER - IBM(3)	791BG51
X	791BTZG
X	01M6334

PALLET 4

Description	Serial #
LAPTOP - LENOVO (38)	L3N4128
X	L3H4836
X	L3H4839
X	L3H4846
X	L3H4822
X	L3H4848
X	L3H4830
X	L3H4827
X	L3H4845
X	L3CA614
X	L3H4811
X	L3H4831
X	L3E9110
X	L3H4823
X	L3N4142
X	L3H4854
X	L3H4826
X	L3BF137
X	L3CA575
X	L3CA619
X	L3CA593

PALLET 5

PC - IBM (13)	KQVVG9
X	KQPHPG5
X	KQTAWV1
X	KQWVFY1
X	KQVVG8
X	KQPHNW6
X	KQVVG2
X	KQVFX0
X	KQWVF8
X	KQWVF3
X	KQWVF7
X	KPGRM86
X	99D4165
PC - LENOVO (2)	MJYMC19

3/7

# DATA PROCESSING INVENTORY DISPOSAL LIST

159

3

3/7/13

PALLET 4 (cont)

Description	Serial #
X	L3CA590
X	L3CA6512
X	L3CA776
X	L3H4815
X	LKKLFF9
X	LVW2781
X	LVW2992
X	R8GK216
X	R8GK192
X	R8GK193
X	R8GK190
X	R8GK204
X	R8GK194
X	R8GK202
X	R87K4KC
X	R8GK229
X	R8VKV75
PC - IBM (10)	
X	KPGRK64
X	KQWFW8
X	KQWGA6
X	KQWGB2
X	KQWFW6
X	KQVVFY5
X	KQCGL65
X	99C1525
X	99VB007
X	99C1502
PRINTER - IBM (3)	
	8903GT1

PALLET 4 (cont)

Description	Serial #
X	89034HZ
X	11WX031
DISPLAY (4)	
X	8844429
X	23W6119
X	5574050
X	38800522TA
LAPTOP - IBM	
	AKV9C98

PALLETS

PRINTER - IBM (2)	
X	791BGRT
	791BG49
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# Erie County Water Authority 2013 Goals & Objectives



**March 1, 2013**

## **Commissioners**

**Francis G. Warthling  
Earl L. Jann  
John F. O'Donnell**

**3/7/13**

**Departments**

<b><u>Department</u></b>	<b><u>Department Head</u></b>
1000 Production	Robert Niederpruem
1030 Water Quality	Paul Whittam
2000 Distribution	Jim Ehrin
2500 Engineering	Richard Rosenberry
3010 Human Resources	Dan NeMoyer
3015 Budget/Financial	Steve D'Amico
3020/3023 Administration	Paul Riester
3095 Municipal Liaison	Tom Wik
3525 Data Processing	Matt Baudo/Jack Hanley
4000 Finance	Karen Prendergast
5010 Legal	Ed Betz



## ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

January 29, 2013

To: Wesley C. Dust, Executive Engineer

From: Robert A. Niederpruem, Director of Production *RAN*

Subject: 2013 Goals and Objectives - Production Department

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- Goal 1. To improve the work environment, ensure the safety of our personnel, and conform to standards for electrical safety in the work place, develop detailed procedures of persons qualified for medium voltage electrical switching. Clearly identify employees by name, types of equipment they can work on and protocol for documentation of the work. Details contained in NFPA 70E for Arc Flash Electrical Safety.
- Complete by August 31, 2013
- Goal 2. To safely and efficiently dose Caustic Soda at Van De Water, design, purchase and install a feed system with day tank, transfer pumps and chemical feed pumps.
- Complete by July 31, 2013
- Goal 3. To safely and efficiently feed Chlorine to the delivered water at Sturgeon Point, design purchase and install feed pumps, actuators that minimize the chances of water backing up into the chlorine gas systems.
- Complete by April 30, 2013
- Goal 4. To enhance employee safety, design, purchase and install and audio and visually alarm system through the existing SCADA system at Sturgeon Pt. to warn staff and guests of potential dangers. Set procedures that identify evacuation routes, gathering point's personal accounting responsibilities.
- Complete by December 31, 2013

RAN:aeg  
cc:

3/7/13

## **2013 GOALS AND OBJECTIVES**

### **DEPARTMENT 1030**

#### **Water Quality**

The Department of Water Quality is responsible for monitoring the quality of the drinking water produced and distributed by the Authority and is charged with ensuring that the Authority meets or exceeds all State and Federal regulatory requirements. In addition, the Department is also responsible for administering the distribution system's water quality surveillance program for security purposes. The following are the annual departmental goals and objectives for 2013:

1. To complete the tables for the 2012 Annual Water Quality Report Supplement by 2-01-13.
2. To review the final draft of the 2012 ECWA Water Quality Report by 2-20-13.
3. To insure the completion and delivery of the 2013 ECWA Water Quality Report by 5-31-13 in accordance with the regulatory requirements.
4. To review and update the Authority's Important Deadlines Schedule as they pertain to the Department of Water Quality and its operation, by 3-01-13.
5. To achieve a successful NYS Environmental Lab Audit by 5-01-13.
6. To compile a list of existing Water Quality Lab equipment and furniture to be evaluated for possible disposal or storage by 7-01-13.
7. To complete the purchase of Water Quality Lab Capital Equipment needed within the new lab by 08-31-13.
8. To have all Water Quality Department employees complete the annually required NELAC Laboratory Ethics/Data Integrity training by 9-30-13
9. To complete all annually required NYSDOH compliance testing including Lead & Copper and Radiological testing by 10-31-13.
10. To evaluate the seasonal water quality characteristics between ECWA water and Buffalo water to determine their compatibility with regard to aggressiveness and water quality stability when mixed. (Texas & Lang-Pinehill Tank Evaluation) by 11-30-13.
11. To complete necessary LIMS system enhancements, together with the Department of 3/7/13 Data Processing, by 12-31-13.



**ERIE COUNTY WATER AUTHORITY**  
**INTEROFFICE MEMORANDUM**  
 February 25, 2013

**To:** Wesley C. Dust, Executive Engineer

**From:** James K. Ehrin, Senior Distribution Engineer *James K. Ehrin*

**Subject:** 2013 Goals and Objectives – Distribution Department

The Distribution Department is responsible for preventive maintenance and repair of all ECWA owned and leased managed mains, valves, hydrants and appurtenances. In addition, the Distribution Department is also responsible for meter reading, installation, replacement, repair and testing.

To ensure the Department achieves these functions, the following goals have been established for 2013:

**Line Maintenance**

1. To reduce leak averages to 16.0 man hours per repair by December 31, 2013.
2. To maintain the database of dead-end mains and schedule main flushing to improve and monitor water quality. There are 3,155 dead-end mains in the system and we have developed a two-year program to flush the mains. The goal for 2013 is 1,600 dead-end main flushes.
3. To file paperwork for annual New York State Thruway Authority work permit #TA W070030 by March 31, 2013.

**Hydrants & Valves**

1. To maintain the maximum number of hydrants in full working order condition by:
  - a. Performing preventive maintenance on all 17,451 hydrants in both summer service and winter service by December 31, 2013.
  - b. Painting 7,500 hydrants by September 30, 2013.
2. To perform maintenance on the valves in our system for 2013 according to the following schedule:
  - a. Small Valves (<14") - 4,750 valves (26,647 valves total - 6 year program).
  - b. Large Valves (>16") - 320 valves (1,227 valves total - 4 year program).
  - c. Pressure Reducing Valves - 46 PRVs. There are 81 PRV's in our system. This is a two-year program.

3/7/13

Wesley C. Dust

- 2 -

February 25, 2013

**Meter Shop**

1. To change 6,000 meters and 2,250 registers by December 31, 2013.
2. To change the remaining 1 commercial meter that needs to be replaced due to backflow protection requirements and field test 150 commercial meters (3-inch to 10-inch) by December 31, 2013.
3. To coordinate with Customer Service to prioritize residential meter reading routes by May 1, 2013, and read all 36 cycles during our summer program.

**Inter-Department (Distribution with Administration)**

1. To do random inventory checks on Distribution Department vehicles on a periodic basis throughout the year to reduce the amount of unaccounted for materials.
2. To convert all Distribution Department reports that utilize Quattro Pro to Microsoft Excel. This is to be accomplished prior to March 31, 2013.

3/2/13mf

cc: ECWA-338-1301





# **ERIE COUNTY WATER AUTHORITY**

## **INTEROFFICE MEMORANDUM**

January 23, 2013

**To: Wesley C. Dust, Executive Engineer**

**From: Richard M. Rosenberry, Director of Engineering**

**Subject: 2013 Goals and Objectives**

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As requested, following are the goals and objectives for the Engineering Department for 2013.

1. To implement a software upgrade to AutoCAD 2013 by September 30, 2013.
2. To perform leak survey on one-third of all fire hydrants by December 31, 2013.
3. To map the Evans water system in the Geographic Information System (GIS) by the takeover date. This is estimated for April 1, 2013.
4. To prepare Capital Budget cash flow projections for major design/construction projects by January 31, April 30, July 31 and October 31, 2013.
5. To maintain overall project construction and engineering change orders under 3% by December 31, 2013.
6. To maintain Capital Budget spending within 5% of budget authorization by December 31, 2013.

RMR:jmf  
cc: ECWA-338-1301

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3/7/13



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

January 29, 2013

To: Wes Dust  
From: Dan NeMoyer  
RE: 2013 HR Goals and Objectives

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1. To conduct an Employee Service Award recognition ceremony by 9/31/2013.
2. To issue and award an RFP, for HR health related services, which are now provided through HealthWorks-WNY, by December 1, 2013.
4. To issue and award an RFP, for EAP services, which are now provided through Child and Family Services, by March 31, 2013.
5. To conduct appropriate training for supervisory personnel to include: Drug and Alcohol training with respect to post accident and reasonable suspicion testing; Workplace Violence Prevention; Harassment; and Communication and Respect in the Workplace by June 30, 2013.
6. To enhance professional development of HR staff through 8 hours minimum training for each member of the HR Department, by 12/31/13.
7. To convene a meeting of the ECWA Safety Committee each quarter for 2013.
8. To offer two EAP informational seminars, Flu Shots and Health Screenings to all ECWA Employees by 12/1/2013.
9. To conduct quarterly reviews of ECWA retirees receiving health benefits; By March 31, June 31, September 31 and December 31, 2013.

3/7/13



**ERIE COUNTY WATER AUTHORITY**  
**INTEROFFICE MEMORANDUM**  
1/18/2013

**To: Wes Dust, Executive Engineer**

**From: Steven V. D'Amico, Budget/Financial Analyst**

**Subject: 2013 Goal Plan – Unit 3015 - Budget**

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- 1.) To complete final budget in PDF format for distribution by February 1, 2013.  
(Discontinued hard copy printing in efforts to eliminate excess waste of paper and toner cartridges and store records electronically saving on storage space/expense.)
- 2.) To update and maintain the Public Relations PowerPoint presentation charts/data as follows:
  - a. Non-CAFR items and corresponding charts that do not require auditing updated by March 1, 2013.
  - b. CAFR/Audited items and corresponding charts updated by May 1, 2013.
- 3.) To update and maintain data and charts for "ECWA Market Statistics Portfolio" by May 1, 2013.
- 4.) To update and maintain the ECWA Data Master spreadsheet containing pertinent data used in reporting and presentations along with the defined source for that data by June 1, 2013.
- 5.) To work with Data Processing to add a color coded warning system to the budget Chart of Accounts on AS/400 by June 1, 2013 – Monitors percentage of budget money used for budget line items
- 6.) To prepare and present a 6 Month Budget review to the Board no later than August 1, 2013
- 7.) To work with Data Processing in allowing for shared calendar of existing Significant dates and Deadlines Calendar by September 1, 2013 in effort to provide a better means of communicating to the various departments/unit the important deadlines faced by the Authority.
- 8.) To update Budget Manual & Budget Preparation Instructions by September 1, 2013.

3/7/13

- 9.) To have a completed/board adopted budget in place by November 1, 2013 for submission to the NYS PARIS system.
- 10.) To complete review of budget allocations put in place for 2013 and make necessary adjustments for 2013 budget by December 31, 2013.

## **2013 Goals**

**Department of Administration Paul Riester, Director**

**January 16, 2013**

The Administration Department has set the following standards:

**A. Departmental Standards:**

**Responsible Parties: S. Jemiolo, G. Murray, R. Poloncarz, A. Garcia, P. Riester**

1. To develop new monthly reports for evaluation and measurement of contract monitoring, purchase types, disposals and preventive maintenance inventory monitoring. To begin monthly July 1, 2013.

**Responsible Parties: S. Jemiolo, G. Murray, R. Poloncarz**

2. To identify and correct at least six (6) long term facility problems and or safety issues at the Service Center. Complete by October 31, 2013

**Responsible Party: S. Jemiolo**

3. To update the Procedural manuals for both the Secretarial Support Section and the Data Entry Operators. Complete by October 31, 2013.

**Responsible Party: A. Garcia**

4. To update the Purchasing Policies by May 1 and Procedures and Guidelines by July 1. Conduct quarterly purchasing workshops for buyers. Input should be received for both from Legal and Risk Management.

**Responsible Parties: P. Riester, G. Murray**

**B. Departmental Goals**

1. To convert Requests for Quotations from fax to email to streamline indexing from Central Purchasing directly to Purchasing system. To be completed by December 31, 2013.  
Responsible Parties: G. Murray, R. Poloncarz, S.Long, Seasonals
2. To re-design Central Purchasing section of website to accomplish the following:
  - a. improve transparency and make more user friendly.
  - b. create links to our disposal system including active auction sites and internet offerings.
  - c. work with Secretary of the Authority to improve formal offerings opportunities to bid transparencyTo be completed by September 1, 2013.  
Responsible Parties: P.Riester, G.Murray,
3. To identify at least five (5) business processes which can be modified or improved that will lead to reduction in space needs, employee time and/or reduction of materials, using "quality" concepts. This project should be completed by August 1, 2013.  
Responsible Parties: P.Riester and S. Jemiolo
4. To evaluate the Purchasing and Accounts Payable process with the objective of streamlining the payment process and reducing the amount of paper records being stored while maintaining and/or improving internal controls over purchases and payments. Improvements could include the reduction or elimination of printed voucher packages, developing more efficient approval and payment job streams for confirming payments such as utilities, health insurance, remittance of employee withholdings, and electronic payments to vendors. System requirements would be completed by December 31, 2013 with a 2014 implementation. This project would be undertaken jointly with the Finance and Data Processing Departments.



# **ERIE COUNTY WATER AUTHORITY**

## **INTEROFFICE MEMORANDUM**

February 25, 2013

**To: Wesley C. Dust, Executive Engineer**

**From: Thomas J. Wik, Distribution Engineer** *TJW*

**Subject: 2013 Operation Goals and Objectives**  
**Department 3095 - Municipal Liaison**

- 
1. To prepare a summary of all related issues and activities under consideration in the Authority's service territory for the annual town Meeting in September 2013.
  2. To meet with representatives from each Lease Managed and Bulk Service Customer at least once per year to identify any issues or areas of mutual assistance or cooperation.
  3. To send a letter to Direct Service customers to coordinate future projects to minimize disruption of service and cost of improvements by February 28, 2013.
  4. To complete a semi-annual intermediate update of the ECWA Emergency Response Plan by March 31, 2013 and September 30, 2013. The revised plan was submitted to the Health Department in December of 2012 and is not required to be completely updated until 2017.
  5. To prepare and send to the various municipalities the list of capital improvement recommendations by September 15, 2013.

TJW:jmf  
cc: ECWA-338-1301

3/7/13



## ERIE COUNTY WATER AUTHORITY MEMORANDUM

**To:** Matthew J. Baudo  
Secretary to the Authority

**From:** Jack Hanley  
Manager of Data Processing

**Date:** January 23, 2013

**Subject:** 2013 Objectives for Data Processing

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### Objectives for 2013:

1. To replace server and client hardware and software used by the Authority's door access system to bring them up to most current levels by February 28, 2013.
2. To implement user-defined enhancements to the Laboratory Information Management System (LIMS) by April 30, 2013.
3. To enhance document imaging applications by expanding image document capabilities into the Laboratory Information Management System (LIMS) by June 30, 2013.
4. To replace the Authority's telephone system connecting Ellicott Square, Water Quality, Van de Water, Sturgeon Point and the Service Center by September 30, 2013.
5. To replace the video recording system at the Service Center by December 31, 2013.





## ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

January 25, 2013

**To:** Robert J. Lichtenthal, Jr., Deputy Director

**From:** Karen A. Prendergast, Comptroller

**Subject:** Finance Department Goals for 2013

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The Finance Department has set the following standards and goals for 2013.

### Departmental Standards

1. To prepare and distribute monthly financial statements and subsidiary reports by the 15th of the month following the month being reported.
2. To prepare and distribute monthly investment reports by the 15th of the month following the month being reported.
3. To prepare monthly claim activity reports by the 15th of the month following the month being reported.
4. To conduct quarterly meetings with the Meter Shop to coordinate activities, notably the residential meter reading routes so as to read all 36 cycles during the summer program.
5. To complete the monthly billing process by the 4th business day of the following month.

### Departmental Goals

1. To evaluate the Accounts Payable and Purchasing process with the objective of streamlining the payment process and reducing the amount of paper records being stored while maintaining and/or improving internal controls over purchases and payments. Improvements could include the reduction or elimination of printed voucher packages, developing more efficient approval and payment job streams for confirming payments such as utilities, health insurance, remittance of employee withholdings, and electronic payments to vendors. System requirements would be completed by December 31, 2013 with a 2014 implementation. This project would be undertaken jointly with the Administration and Data Processing Departments.
2. To investigate the possibility of initiating electronic payments to vendors in conjunction with our new banking contract with KeyBank by December 31, 2013.

3/7/13

3. To redesign the vendor data file to include more helpful information such as identifying the type of product or service they provide. Much of the vendor information is outdated and needs to be revised. This process will begin with seasonal help in June of 2013 with a projected completion date of October 31, 2013. This project would be undertaken jointly with the Administration and Data Processing Departments.
4. To investigate expanding our auto-pay options to include ACH origination for customer water bill payments. Discussions with KeyBank will begin in June of 2013 to determine if a cost effective process can be designed with an eye toward possible implementation in October 2013. The objective is to possibly offer a no-cost payment alternative to our customers.
5. To design a new electronic time reporting system for non-represented employees that would allow for current benefit time reporting and electronic storage of timesheets. This project could be undertaken with the cooperation of the Data Processing Department and implemented by October of 2013. The objective is to reduce the amount of paper time sheets being handled and stored and achieving time savings by automating what is now a manual process.
6. To install under a test basis a payment kiosk to accept payments from customers by September 30, 2013.

Long Term "Big Picture" Item:

To survey and assess all points of customer service at the Authority. The objective will be to standardize responses to customer inquiries and needs, simplify and streamline requirements and processes to improve the customer's experience with the Authority while also improving internal coordination and processes with a potential additional benefit of lowering costs.



**ERIE COUNTY WATER AUTHORITY**  
**LEGAL DEPARTMENT**  
**INTEROFFICE MEMORANDUM**  
**January 31, 2013**

**To:** Wesley C. Dust, Executive Engineer  
**From:** Edward A. Betz, Esq.  
**Subject:** Goals and Objectives for 2013

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**Wes:**

1. To research, review and coordinate with other departments to ensure compliance by ECWA of the 2009 Public Authority Reform Bill and the requirements of the Authorities Budget Office by March 31, 2013
2. To administer and resolve pending litigation involving the Authority in a manner consistent with the best interests of the Authority by December 31, 2013, subject to Court Scheduling Orders
3. To facilitate with Municipal Liaison any necessary renewals of ECWA Lease Management Agreements and Bulk Sale Agreements by December 31, 2013
4. To undertake a new system of filing in the legal department, with the goal of instituting a system that is both more modern and more efficient by December 31, 2013
5. To undertake a comprehensive review of ECWA's Purchasing Guidelines, Policies and Procedures in conjunction with the Director of Administration and the Risk Manager by July 1, 2013
6. To institute a policy of conducting investigatory hearings pursuant to GML §50-h of all claims against ECWA in excess of \$5000 by September 30, 2013

3/7/13



## Erie County Water Authority

350 Ellicott Square Building • 295 Main Street • Buffalo, NY 14203-2494  
716-849-8484 • Fax 716-849-8467

December 27, 2012

**Via Hand Delivery**

Robert A. Mendez  
Executive Director  
Erie County Water Authority  
295 Main Street, Room 350  
Buffalo, New York 14203

**Re: Notice of Non-Renewal of Employment Agreement**

Dear Mr. Mendez:

The Authority has determined that an Employment Agreement with the Executive Director is not in the best interests of its rate-payers.


**THEREFORE, PLEASE TAKE NOTICE** that the Erie County Water Authority ("Authority") will not renew your Employment Agreement with the Authority dated April 1, 2010. The terms of the Employment Agreement will expire on March 31, 2013. Commencing April 1, 2013, your employment as Executive Director will be at-will, and you will serve at the pleasure and discretion of the Authority. The Authority will determine your compensation and benefits on an annual basis.

As has been previously discussed, the Authority is willing to amicably discuss the terms and conditions of your contract and of your further employment.

### ERIE COUNTY WATER AUTHORITY

  
**Francis G. Warthling**  
Chair

  
**Earl L. Jann, Jr.**  
Vice-Chair

  
**John F. O'Donnell, Jr.**  
Treasurer

via certified mail

Mr. Robert Mendez

52 Palm Street  
Lackawanna, New York 14218

cc: personnel file ✓




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SENDER: *100-44794-100-24794-100*

☒ Complete Items 1, 2, and 3. Also complete Item 4 if Restricted Delivery is desired.  
☒ Print your name and address on the reverse so that we can return the card to you.  
☒ Attach this card to the back of the mailpiece, or on the front if space permits.

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1. Article Addressed to:

Signature  B. Restricted by (Printed Name)	<input type="checkbox"/> Agent <input type="checkbox"/> Addressee
C. Date of Delivery <i>11-28-72</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

D. Is delivery address different from Item 1? ☐ Yes ☐ No

If YES, enter delivery address below:

2. Article Number (Number from article body)	7012 2210 0001 3203 4297
P8 Form 3611, February 2004	Domestic Return Receipt

CP01562

Erie County Water Authority  
Purchasing System  
Master Purchase Order Board Approval Report  
March 7, 2013 List No: 2013-10

Run Date 3/06/2013  
Page 1

Item No.	Master P/O Number	Description and Vendor	Date	Amount
1	200740 Amen # 1	GENERAL SMALL ENGINE REPAIRS RENEWAL FOR 1 YEAR WITH SAME TERMS VOLLAND ELECTRIC EQUIPMENT CORP * Amount reflects new MPO limit * New MPO from effective date: 3/15/2012 (Original 3/15/2012) * New MPO thru effective date: 3/14/2014 (Original 3/14/2013) ..... RENEW MPO FOR 1 EXTRA YEAR WITH SAME TERMS & CONDITIONS. SEE IMAGED SUPPORT DOC. 3/1/2013.	3/01/2013	19,000.00
2	200741 Amen # 1	REPAIR OF LOCATORS/CATS RENEW FOR 1 YEAR WITH SAME TERMS VOLLAND ELECTRIC EQUIPMENT CORP * Amount reflects new MPO limit * New MPO from effective date: 3/15/2012 (Original 3/15/2012) * New MPO thru effective date: 3/14/2014 (Original 3/14/2013) ..... RENEWAL OF MPO FOR EXTRA YEAR WITH SAME TERMS AND CONDITIONS SEE IMAGED SUPPORT DOC. 3/1/2013	3/01/2013	18,000.00
3	6513-13 Amen # 1	BILL PRINTING, PRESENTATION & PAYMENT INCREASE CORRECTION TO LINE # 9 MATRIX IMAGING SOLUTIONS INC * Amount reflects new MPO limit * New MPO from effective date: 1/01/2013 (Original 1/01/2013) * New MPO thru effective date: 12/31/2013 (Original 12/31/2013) ..... INCREASE IN UNIT COST FROM .1300 TO .1400 ON LINE # 9	2/26/2013	122,150.00

Report Totals: 3 159,150.00 \*\*

CP02562

Erie County Water Authority  
Purchasing System Board Approval Report  
March 7, 2013 List No: 2013-10

Run Date 3/06/2013  
Page 1

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0018-13	2	AFSCME ( DUES ) - 2013 PAYROLL FEBRUARY 2013 AFSCME COUNCIL #66 Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 60,000.00   9,083.50   50,916.50	3/06/2013	4,455.80
1.2	0242-14-#1	8	RESTORATION REPAIRS - AREA #1 INV #8 & P ECWA BIRCH GROVE LANDSCAPING & NURSERY INC Effective 4/01/2012 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 2,125,925.00   480,287.38   1,645,637.62	3/06/2013 RESTORATION CONTRACT	6,555.00
1.3	0301-13	2	CSEA ( DUES ) - 2013 PAYROLL FEBRUARY 2013 C S E A INC Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 60,000.00   8,584.29   51,415.71	3/06/2013	4,369.59
1.4	0335-15	260	TOWEL, UNIFORM SERVICE 02-28-2013 ECWA COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 75,000.00   17,568.49   57,431.51	3/06/2013 ERIE COUNTY CONTRACT	19.04
1.5	0335-15	261	TOWEL, UNIFORM SERVICE ECWA VDW 02/25/2013 COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 75,000.00   17,646.04   57,353.96	3/06/2013 ERIE COUNTY CONTRACT	77.55
1.6	0335-15	262	UNIFORM SERVICE 02/28/13 STURGEON POINT COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 75,000.00   17,733.93   57,266.07	3/06/2013 ERIE COUNTY CONTRACT	87.89

CP02562

Erie County Water Authority  
Purchasing System Board Approval Report  
March 7, 2013 List No: 2013-10

Run Date 3/06/2013  
Page 2

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.7	0335-15	263	TOWEL, UNIFORM SERVICE CONTROL COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 17,827.55 57,172.45	3/06/2013 ERIE COUNTY CONTRACT	93.62
1.8	0335-15	264	TOWEL, UNIFORM SERVICE METER SHOP COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 17,899.42 57,100.58	3/06/2013 ERIE COUNTY CONTRACT	71.87
1.9	0335-15	265	TOWEL, UNIFORM SERVICE MECHANIC SHOP\SERVICE CENTER COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 17,937.88 57,062.12	3/06/2013 ERIE COUNTY CONTRACT	38.46
1.10	0962-HT005	33	COMPUTER SER. FEBRUARY 2013 DATA PROCESSING HI-TECH SERVICES INC (LACKAWANNA) Effective 6/01/2010 Thru 5/31/2013 Master P/O Amt Total Releases Open Amount 950,650.00 888,672.50 61,977.50	3/06/2013	27,114.00
1.11	1101-12	58	WATER MAIN MATERIALS CONT. ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2012 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 520,937.35 380,101.81 140,835.54	3/06/2013	16,697.50
1.12	1214-12	52	WATER MAIN MATERIALS CONT. ECWA LOCK CITY SUPPLY INC Effective 1/01/2012 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 393,704.61 215,069.26 178,635.35	3/06/2013	2,943.30



CP02562

Erie County Water Authority  
Purchasing System Board Approval Report  
March 7, 2013 List No: 2013-10

Run Date 3/06/201  
Page 3

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.13	1401-13	40	3944-279-09 LAKEVIEW PUMP STN ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 150,000.00 16,122.22 133,877.78	FEBRUARY 3/06/2013 NEW YORK STATE CONTRACT	60.46
1.14	1401-13	41	5999-939-10 JENNINGS RD STN ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 150,000.00 16,158.30 133,841.70	FEBRUARY 3/06/2013 NEW YORK STATE CONTRACT	36.08
1.15	1401-13	42	7039-017-07 SHADAGEE RD PUMP STN ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 150,000.00 16,349.83 133,650.17	FEB. 3/06/2013 NEW YORK STATE CONTRACT	191.53
1.16	1401-13	43	3943-447-08 E. AURORA PUMP STN ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 150,000.00 16,508.78 133,491.22	FEBRUARY 3/06/2013 NEW YORK STATE CONTRACT	158.95
1.17	1401-13	44	3602-741-03 WINDOM PUMP STATION ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 150,000.00 16,922.65 133,077.35	FEBRUARY 3/06/2013 NEW YORK STATE CONTRACT	413.87
1.18	1401-13	45	3941-649-06 BALL PUMP STATION ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 150,000.00 17,432.01 132,567.99	FEBRUARY 3/06/2013 NEW YORK STATE CONTRACT	509.36

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.19	1403-10	32	WATER METERS CONT. 8/01/10-7/31/13 METER SHOP NEPTUNE TECHNOLOGY GROUP INC Effective 8/01/2010 Thru 7/31/2013 Master P/O Amt Total Releases Open Amount 8,458,463.25 4,395,008.25 4,063,455.00	3/06/2013 ECWA SUPPLIER CONTRACT	58,250.00
1.20	1405-13	5	SWAN RAMP PARKING - 2013 3279 GROUP INC ECWA 3279 GROUP INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 7,000.00 1,207.50 5,792.50	3/06/2013	315.00
1.21	1407-13	51	1001-2771-639 HORNER PUMP STN FEBRUARY ECWA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 500,000.00 32,586.12 467,413.88	3/06/2013	2,399.03
1.22	1407-13	52	1001-3480-115 W.S.TANK WD#3 E/W FEBRUARY ECWA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 500,000.00 32,611.27 467,388.73	3/06/2013	25.15
1.23	1407-13	53	1001-2774-484 WINDOM PUMP STN FEBRUARY ECWA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 500,000.00 36,883.55 463,116.45	3/06/2013	4,272.28
1.24	1407-13	54	1001-8944-214 MARILLA TANK JAN/FEB ECWA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 500,000.00 36,976.34 463,023.66	3/06/2013	92.79

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1.25	1407-13	55	1001-3367-502 WS WD#3 LEYDECKER PUMP FEB ECWA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 500,000.00 37,529.22 462,470.78	3/06/2013	552.88
1.26	1408-13	2	NYS RETIREMENT - 2013 FEBRUARY ECWA NYS & LOCAL EMPLOYEES RETIREMENT SYSTEM Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 360,000.00 56,735.56 303,264.44	3/06/2013	25,157.17
1.27	1411-13	34	716-947-4252 STURGEON PT. MARCH 2013 ECWA VERIZON (P O BOX 1100) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 126,000.00 6,719.15 119,280.85	3/06/2013	182.11
1.28	1411-13	35	716-685-6728 HELP DESK CO LINE MARCH ECWA VERIZON (P O BOX 1100) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 126,000.00 6,877.23 119,122.77	3/06/2013	158.08
1.29	1415-13	39	16749-39104 LAKEVIEW PUMP STN FEBRUARY ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 1,800,000.00 133,087.43 1,666,912.57	3/06/2013	755.65
1.30	1415-13	40	63798-89000 LIGHTHOUSE @ S.P. FEBRUARY ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 1,800,000.00 133,114.50 1,666,885.50	3/06/2013	27.07

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1.31	1415-13	41	61552-94103 S/C STREET LIGHT FEBRUARY ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 1,800,000.00 133,126.64 1,666,873.36	3/06/2013	12.14
1.32	1415-13	43	02863-38109 PINE HILL PUMP STN JANUARY ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 1,800,000.00 148,248.21 1,651,751.79	3/06/2013	3,854.19
1.33	1415-13	44	34575-36107 WEHRLE TANK FEBRUARY 2013 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 1,800,000.00 148,403.17 1,651,596.83	3/06/2013	154.96
1.34	1415-13	45	38175-45111 TEXAS & LANG METER PTI FEB. ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 1,800,000.00 148,656.74 1,651,343.26	3/06/2013	253.57
1.35	1580-13	2	POSTAGE PERMIT FOR 2013 # 04437-001 ECWA POSTMASTER BUFFALO NEW YORK (4437) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 69,000.00 11,193.18 57,806.82	3/06/2013	5,333.75
1.36	1756-13	5	DISABILITY INSURANCE - SELLERS 2013 PAYROLL W/E 02/24/2013 CHARLES J SELLERS & COMPANY INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 5,000.00 583.10 4,416.90	3/06/2013	116.62

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1.37	1903-17	13	RENT PAYMENTS TO ELLICOTT SQUARE-MARCH ADMINISTRATION ELLICOTT GROUP LLC Effective 5/01/2012 Thru 4/30/2017 Master P/O Amt Total Releases Open Amount 1,125,000.00 204,911.98 920,088.02	3/06/2013	18,210.00
1.38	2005-13	2	UNITED WAY - 2013 FUNDING PAYROLL FEBRUARY 2013 UNITED WAY OF BUFFALO & ERIE COUNTY Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 20,000.00 1,829.50 18,170.50	3/06/2013	767.00
1.39	200723	5	PROPANE TANKS-REFILL-2013 LINE MAINTENANCE PRAXAIR DISTRIBUTION INC Effective 1/01/2012 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 6,000.00 595.62 5,404.38	3/06/2013	46.32
1.40	200735	74	60 MO.LOW TO MED VOLUME COPIERS ELL SQR(2), SRVCTR(2), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 64,389.78 12,006.77 52,383.01	3/06/2013 ERIE COUNTY CONTRACT	109.96
1.41	200735	75	60 MO.LOW TO MED VOLUME COPIERS ELL SQR(2), SRVCTR(2), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 64,389.78 12,296.93 52,092.85	3/06/2013 ERIE COUNTY CONTRACT	290.16
1.42	200735	76	60 MO.LOW TO MED VOLUME COPIERS ELL SQR(2), SRVCTR(2), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 64,389.78 12,473.27 51,916.51	3/06/2013 ERIE COUNTY CONTRACT	176.34

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1.43	200735	77	60 MO.LOW TO MED VOLUME COPIERS ELL SQR(2), SRVCTR(2), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 64,389.78 12,583.23 51,806.55	3/06/2013 ERIE COUNTY CONTRACT	109.96
1.44	200735	78	60 MO.LOW TO MED VOLUME COPIERS ELL SQR(2), SRVCTR(2), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 64,389.78 12,693.19 51,696.59	3/06/2013 ERIE COUNTY CONTRACT	109.96
1.45	200740	15	GENERAL SMALL ENGINE REPAIRS REPAIR OF SAWS, PUMPS, GENERATORS, ETC. VOLLAND ELECTRIC EQUIPMENT CORP Effective 3/15/2012 Thru 3/14/2014 Master P/O Amt Total Releases Open Amount 19,000.00 2,444.97 16,555.03	3/06/2013	54.00
1.46	200741	11	REPAIR OF LOCATORS/CATS LINE MAINT VOLLAND ELECTRIC EQUIPMENT CORP Effective 3/15/2012 Thru 3/14/2014 Master P/O Amt Total Releases Open Amount 18,000.00 2,356.24 15,643.76	3/06/2013	188.44
1.47	200749	9	BACKGROUND CHECKS ECWA EMPLOYEE BACKGROUND CHECKS BUFFALO PROTECTION & INVESTIGATION, INC Effective 4/01/2012 Thru 3/31/2013 Master P/O Amt Total Releases Open Amount 2,000.00 1,215.00 785.00	3/06/2013	135.00
1.48	200749	10	BACKGROUND CHECKS ECWA EMPLOYEE BACKGROUND CHECKS BUFFALO PROTECTION & INVESTIGATION, INC Effective 4/01/2012 Thru 3/31/2013 Master P/O Amt Total Releases Open Amount 2,000.00 1,620.00 380.00	3/06/2013	405.00

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1.49	200750	11	PLUMBING SERVICE ECWA FACILITIES VDW KANDEFER PLUMBING & HEATING INC Effective 5/13/2012 Thru 5/12/2013 Master P/O Amt Total Releases Open Amount 9,950.00 2,062.10 7,887.90	3/06/2013	93.00
1.50	200756	11	WINDOW CLEANING: FEB ECWA SERVICE CENTER & WATER QUALITY LAB CLEARVIEW MAINTENANCE CORP Effective 8/01/2012 Thru 7/31/2013 Master P/O Amt Total Releases Open Amount 3,934.00 1,833.00 2,101.00	3/06/2013	48.00
1.51	200760	9	DI WATER SYSTEM LAB AND PLANTS SIEMENS WATER TECHNOLOGIES (E SYRACUSE) Effective 10/01/2012 Thru 9/30/2013 Master P/O Amt Total Releases Open Amount 17,500.00 3,742.39 13,757.61	3/06/2013	611.75
1.52	200760	10	DI WATER SYSTEM LAB AND PLANTS SIEMENS WATER TECHNOLOGIES (E SYRACUSE) Effective 10/01/2012 Thru 9/30/2013 Master P/O Amt Total Releases Open Amount 17,500.00 4,016.03 13,483.97	3/06/2013	273.64
1.53	200761	2	BATTERIES VARIOUS EQUIPMENT GRAYBAR ELECTRIC CO (CHEEKTOWAGA) Effective 9/01/2012 Thru 8/31/2013 Master P/O Amt Total Releases Open Amount 5,000.00 1,176.36 3,823.64	3/06/2013	323.36
1.54	200763	1	REFLECTIVE SAFETY VEST LINE MAINTENANCE GRAINGER (BUFFALO) Effective 10/01/2012 Thru 9/30/2013 Master P/O Amt Total Releases Open Amount 9,000.00 456.96 8,543.04	3/06/2013	456.96

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1.55	200768	4	CERTIFICATION HALOGEN VALVE CR101-27 VAN DE WATER KOESTER ASSOCIATES INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 7,500.00 714.68 6,785.32	3/06/2013	182.77
1.56	200769	7	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS COMET FLASHER INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 76,800.00 26,920.40 49,879.60	3/06/2013	5,591.20
1.57	200770	2	LAW PUBLICATION & ONLINE ACCESS LEGAL DEPT LEXISNEXIS Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 6,000.00 666.00 5,334.00	3/06/2013	333.00
1.58	200770	3	LAW PUBLICATION & ONLINE ACCESS LEGAL DEPT LEXISNEXIS Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 6,000.00 999.00 5,001.00	3/06/2013	333.00
1.59	200774	5	831-000-1300-265 MIS W/ROUTER MARCH ECWA AT&T (INTERNET) (LOUISVILLE KY) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 25,000.00 2,627.44 22,372.56	3/06/2013 NEW YORK STATE CONTRACT	585.00
1.60	200775	11	DOOR MAT SERVICES 2013 2/28/2013 SER.CEN., ST.PT., VAD DE WAT., WATER LAB ERIE COUNTY CONTRACT COYNE TEXTILE SERVICE Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 5,000.00 449.58 4,550.42	3/06/2013	16.83



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1.61	200775	12	DOOR MAT SERVICES 2013 ELLCOTT SQUARE COYNE TEXTILE SERVICE Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 5,000.00 457.50 4,542.50	3/06/2013 ERIE COUNTY CONTRACT	7.92
1.62	200776	7	PEST / RODENT CONTROL - 2013 VARIOUS LOCATIONS - ECWA ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 5,000.00 501.00 4,499.00	3/06/2013 ERIE COUNTY CONTRACT	55.00
1.63	200777	5	202-178557301 SC INTERNET WINDOM PTP MAR SERVICE CENTER - ESB - WINDOM TIME WARNER CABLE (PO BOX 1270) Effective 1/01/2013 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 112,070.00 6,034.68 106,035.32	3/06/2013 NEW YORK STATE CONTRACT	1,974.53
1.64	2030-13	5	DELIVERY SERVICES 2013 VAN DE WATER UNITED PARCEL SERVICE Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 10,000.00 133.14 9,866.86	3/06/2013 NEW YORK STATE CONTRACT	11.73
1.65	2054-13	2	VILLAGE OF WILLIAMSVILLE WATER PURCHASED ECWA VILLAGE OF WILLIAMSVILLE WATER DEPT Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 30,000.00 1,962.23 28,037.77	3/06/2013	756.25
1.66	2073-12	31	VISION SERVICE PLAN - MAR/2013 ECWA VISION SERVICE PLAN Effective 9/01/2012 Thru 8/31/2014 Master P/O Amt Total Releases Open Amount 80,000.00 48,965.94 31,034.06	3/06/2013	1,508.00

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1.67	2425-13	9	GARNISHEE - ERIE CO. SHERIFF'S OFFICE PAYROLL W/E 02/24/2013 ERIE COUNTY SHERIFFS OFFICE Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 2,500.00 509.91 1,990.09	3/06/2013	50.56
1.68	2714-13	3	E.S.CABLE ACCT.#202-210981901-001 MARCH ECWA TIME WARNER CABLE (PO BOX 371449) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 1,300.00 277.38 1,022.62	3/06/2013	92.46
1.69	2815-13	9	COURT ORDERED INCOME DEDUCTION 2013 PAYROLL W/E 02/24/2013 ANNE MARIE CALDERON Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 7,000.00 1,170.00 5,830.00	3/06/2013	130.00
1.70	4138-13	9	P&A ADMINISTRATIVE SERVICES 2013 PAYROLL W/E 02/24/2013 P&A ADMINISTRATIVE SERVICES INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 200,000.00 13,179.45 186,820.55	3/06/2013	2,341.15
1.71	4988-13	3	SAF-GARD SHOES 2013 ERIE COUNTY WATER AUTHORITY SAF-GARD SAFETY SHOE COMPANY Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 15,000.00 438.32 14,561.68	3/06/2013	100.00
1.72	5046-13	3	SAFETY SHOES 2013 ERIE COUNTY WATER AUTHORITY RED WING SHOES (TONAWANDA) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 10,000.00 900.00 9,100.00	3/06/2013	150.00

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1.73	5046-13	4	SAFETY SHOES 2013 ERIE COUNTY WATER AUTHORITY RED WING SHOES (TONAWANDA) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 10,000.00 1,150.00 8,850.00	3/06/2013	250.00
1.74	5121-13	9	ERIE CO. SUPPORT COLLECTIONS UNIT 2013 PAYROLL W/E 02/24/2013 ERIE COUNTY SUPPORT COLLECTION UNIT Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 60,000.00 5,996.20 54,003.80	3/06/2013	606.52
1.75	5343-13	9	COURT ORDERED INCOME DEDUCTION 2013 PAYROLL W/E 02/24/2013 AMY FAHEY (6072 HEWSON RD) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 13,000.00 2,196.00 10,804.00	3/06/2013	244.00
1.76	5563-13	9	COURT ORDERED INCOME DEDUCTION 2013 PAYROLL W/E 02/24/2013 ALLISON GARVEY Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 16,000.00 2,700.00 13,300.00	3/06/2013	300.00
1.77	5658-14	152	HIGH SERVICE PUMP CONTROL UPGRADE STURGEON POINT OCONNELL ELECTRIC CO (BUFFALO) Effective 6/01/2012 Thru 5/31/2014 Master P/O Amt Total Releases Open Amount 1,293,950.00 324,528.03 969,421.97	3/06/2013 CONTRACTOR	3,070.96
1.78	5658-14	153	PUMP 3 REPLACEMENT ELECTRICAL WORK HORNER STATION OCONNELL ELECTRIC CO (BUFFALO) Effective 6/01/2012 Thru 5/31/2014 Master P/O Amt Total Releases Open Amount 1,293,950.00 326,590.29 967,359.71	3/06/2013 CONTRACTOR	2,062.26

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1.79	5658-14	154	STORE BASEMENT LIGHTING REPAIR SERVICE CENTER OCONNELL ELECTRIC CO (BUFFALO) Effective 6/01/2012 Thru 5/31/2014 Master P/O Amt Total Releases Open Amount 1,293,950.00 327,029.19 966,920.81	3/06/2013 CONTRACTOR	438.90
1.80	6209-14	47	POLYALUMINUM CHLORIDE 02/26/13 ST. POINT KEMIRA WATER SOLUTIONS INC Effective 7/01/2012 Thru 6/30/2014 Master P/O Amt Total Releases Open Amount 910,233.21 272,365.28 637,867.93	3/06/2013	7,740.72
1.81	6449-13	24	GROUP DT-5541&DT-5542 INV #ECWAD022313 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 4,800,000.00 514,325.53 4,285,674.47	3/06/2013	1,700.00
1.82	6449-13	25	GROUP 00400674 02/25/13-02/28/13 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 4,800,000.00 525,394.55 4,274,605.45	3/06/2013	11,069.02
1.83	6449-13	26	GROUP 00400674 03/01/13-03/03/13 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 4,800,000.00 598,613.83 4,201,386.17	3/06/2013	73,219.28
1.84	6449-13	27	GROUP DT-5541 MAR 2013 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 4,800,000.00 599,101.45 4,200,898.55	3/06/2013	487.62

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1.85	6449-13	28	GROUP DT-5542 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 4,800,000.00 599,339.59 4,200,660.41	MAR 2013 3/06/2013	238.14
1.86	6513-13	1	BILL PRINTING, PRESENTATION & PAYMENT CUSTOMER BILLS MATRIX IMAGING SOLUTIONS INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 122,150.00 9,849.39 112,300.61	3/06/2013	9,849.39
1.87	6513-13	2	BILL PRINTING, PRESENTATION & PAYMENT CUSTOMER BILLS MATRIX IMAGING SOLUTIONS INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 122,150.00 18,091.43 104,058.57	3/06/2013	8,242.04
1.88	6645-14	58	MAINTENANCE CONTRACT-HVAC EQUIP SERVICE CENTER HEATING UNIT IN DISPATCH SERVICE REPAIR MOLLENBERG - BETZ INC Effective 7/01/2012 Thru 6/30/2014 Master P/O Amt Total Releases Open Amount 403,300.00 166,353.98 236,946.02	3/06/2013	1,325.23
1.89	6684-13	2	MASS MUTUAL - 2013 ECWA MASSACHUSETTS MUTUAL LIFE INSURANCE CO Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 3,500.00 415.00 3,085.00	FEBRUARY 3/06/2013	180.00
1.90	7045-13HR	3	HEALTHWORKS - RANDOM DRUG TESTING HUMAN RESOURCES / DRUG TESTING HEALTHWORKS (DO NOT USE) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 15,000.00 623.61 14,376.39	3/06/2013	237.00

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## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.91	7045-13HR	4	HEALTHWORKS - RANDOM DRUG TESTING ANNUAL HUMAN RESOURCES / DRUG TESTING HEALTHWORKS (DO NOT USE) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 15,000.00 1,873.61 13,126.39	3/06/2013	1,250.00
1.92	7045-13HR	5	HEALTHWORKS - RANDOM DRUG TESTING HUMAN RESOURCES / DRUG TESTING HEALTHWORKS (DO NOT USE) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 15,000.00 1,933.61 13,066.39	3/06/2013	60.00
1.93	7045-13HR	6	HEALTHWORKS - RANDOM DRUG TESTING HUMAN RESOURCES / DRUG TESTING HEALTHWORKS (DO NOT USE) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 15,000.00 2,015.61 12,984.39	3/06/2013	82.00
1.94	7045-13HR	7	HEALTHWORKS - RANDOM DRUG TESTING HUMAN RESOURCES / DRUG TESTING HEALTHWORKS (DO NOT USE) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 15,000.00 2,484.61 12,515.39	3/06/2013	469.00
1.95	7045-13HR	8	HEALTHWORKS - RANDOM DRUG TESTING HUMAN RESOURCES / DRUG TESTING HEALTHWORKS (DO NOT USE) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 15,000.00 3,109.61 11,890.39	3/06/2013	625.00
1.96	7045-13PER	1	HEALTH WORKS - NEW HIRE PHYSICALS 2013 PERSONNEL HEALTHWORKS-WNY LLP (CHICAGO IL) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 18,000.00 349.00 17,651.00	3/06/2013	349.00

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1.97	7045-13PER	2	HEALTH WORKS - NEW HIRE PHYSICALS 2013 PERSONNEL HEALTHWORKS-WNY LLP (CHICAGO IL) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 18,000.00 1,206.00 16,794.00	3/06/2013	857.00
1.98	7067-12	2	GHD-6A, PAYMENT NO. 2, THROUGH 1/31/13 STURGEON PT WATER TREATMENT PLANT HOHL INDUSTRIAL SERVICES INC Effective 9/20/2012 Thru 3/31/2014 Master P/O Amt Total Releases Open Amount 3,060,000.00 612,619.35 2,447,380.65	3/06/2013 CONTRACTOR	458,600.61
1.99	7722-WSA8	8	CONT-WSA8, ENGR SVC THRU 2/23/13 WATER SYSTEM IMPROVEMENTS -LACKAWANNA WM SCHUTT & ASSOCIATES PC Effective 8/18/2011 Thru 6/30/2013 Master P/O Amt Total Releases Open Amount 171,900.00 65,479.80 106,420.20	3/06/2013 CONSULTANT	2,688.00
1.100	8042-13	9	NYS DEFERRED COMPENSATION PLAN - 2013 PAYROLL W/E 02/24/2013 NYS DEFERRED COMPENSATION PLAN Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 1,000,000.00 147,444.60 852,555.40	3/06/2013	20,521.21
1.101	8128-13	8	POSTAGE 2013 02/14/13-02/19/13 ECWA THE UNITED STATES POSTAL SERVICE (ELL SQ) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 370,000.00 48,019.25 321,980.75	3/06/2013	7,662.17
1.102	8128-13	9	POSTAGE 2013 02/20/13-02/26/13 ECWA THE UNITED STATES POSTAL SERVICE (ELL SQ) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 370,000.00 53,475.12 316,524.88	3/06/2013	5,455.87

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.103	8354-13	2	AGENCY COLLECTION FEES- CASH MANAGEMENT WESTERN UNION FINANCIAL SERVICES INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt    Total Releases    Open Amount 2,000.00                      93.30                      1,906.70	JAN 2013    3/06/2013	69.15
1.104	8361-12	13	MICROBIOLOGY PROFICIENCY SAMPLES PROFICIENCY SAMPLES/CHEMISTRY STANDARDS PHENOVA INC Effective 11/01/2012 Thru 12/31/2013 Master P/O Amt    Total Releases    Open Amount 26,350.00                      19,735.00                      6,615.00	3/06/2013    ECWA SUPPLIER CONTRACT	556.00
Total Master P/O Releases:					104    822,940.65



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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	BS13-00006	GFCI RECEPTACLES STORE & INSTRUMENTATION (AS NEEDED) GRAINGER (BUFFALO) ..... GFCI RECEPTACLES FOR STORE ROOM BASEMENT, CURRENT UNIT IS FAULTLY. THE REST ARE SPARES ON HAND IN INSTRUMENTATION SHOP. TOTAL ORDER UNDER \$250.00	3/06/2013	81.00
2.2	DWS13-0007	REPLACEMENT SCADA LAPTOPS SCADA SYSTEM MANAGEMENT ALTERNATIVE INFORMATION SYSTEMS INC	3/06/2013	6,341.14
2.3	DWS13-0009	PUMP BEARINGS JEWETT-HOLMWOOD PUMP 3 ACME BEARINGS CORP	3/06/2013	33.90
2.4	GAR13-0022	LOCKS FOR NEW BASIN HATCHES. VAN DE WATER SUBURBAN LOCK & KEY	3/06/2013	930.00
2.5	GAR13-0023	STAINLESS CARRIAGE BOLTS VDW AND STP FASTENAL COMPANY (PO BOX 1286) ..... ADDITIONAL INFORMATION SENT TO PURCHASING	3/06/2013 NEW YORK STATE CONTRACT	110.07
2.6	GAR13-0024	CYLINDER RENTAL VDW/ SLUDGE PLANT PRAXAIR DISTRIBUTION INC	3/06/2013	5.80
2.7	GAR13-0025	BOLTS VAN DE WATER GRAINGER (BUFFALO)	3/06/2013 NEW YORK STATE CONTRACT	66.96
2.8	GAR13-0026	CUT OFF SAW VAN DE WATER MSC INDUSTRIAL SUPPLY CO INC	3/06/2013 NEW YORK STATE CONTRACT	499.00

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.9	GJL13-0019	BEST ACCESS SERVICE REPAIR VAN DE WATER STANLEY SECURITY SOLUTIONS	3/06/2013 NEW YORK STATE CONTRACT	261.25
2.10	GJL13-0021	BEST ACCESS SERVICE REPAIR VAN DE WATER STANLEY SECURITY SOLUTIONS	3/06/2013 NEW YORK STATE CONTRACT	166.25
2.11	GJL13-0022	KVM SWITCH VDW AND STP VIDEO SECURITY SYSTEMS ALTERNATIVE INFORMATION SYSTEMS INC	3/06/2013 NEW YORK STATE CONTRACT	2,323.20
2.12	GJM13-0006	CARBON MONOXIDE DETECTORS SERVICE CENTER, STPT, VDW GRAINGER (BUFFALO)	3/06/2013 NEW YORK STATE CONTRACT	241.20
2.13	GJM13-0009	BUSINESS CARDS VARIOUS OFFICEMAX INC	3/06/2013 ERIE COUNTY CONTRACT	127.49
2.14	GJM13-0010	SHOP TICKET HOLDERS SERVICE CENTER, STPT, VDW GRAINGER (BUFFALO)	3/06/2013	28.89
2.15	GMG13-0010	PUMPS #1,2,&3 CLARK ST STA & JEWETT HOLMWOOD STA ZELLER CORP (404 SONWIL DR) ..... SOLE PROVIDER OF HIGH TECH SCHNEIDER EQUIPMENT VARIABLE FREQUENCY DRIVES, SOFT STARTS, AND PROGRAMABLE CONTROLLERS	3/06/2013	162.12
2.16	JAT13-0008	WATERPROOF JACKET W ECWA LOGO VARIOUS LOCATIONS DIVAL SAFETY EQUIPMENT INC ..... SENT WRONG JACKET SINCE IT HAS OUR LOGO ON IT THEY SAID WE COULD KEEP IT AND PAY \$10 (REG \$99)	3/06/2013	10.00

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.17	JAT13-0009	HEALTH PREMIUM REIMB FEBRUARY 2013 HEATH PREMIUM REIMB - RETIREE PAUL SIENKIEWICZ ..... REIMBURSE FEBRUARY 2013 HEALTH PREMIUMS PAID	3/06/2013	1,782.29
2.18	JAT13-0010	POSTAGE FUND FEB. 2013 ECWA MATRIX IMAGING SOLUTIONS INC ..... POSTAGE FOR MISCELLANEOUS ITEMS POSTAGE DETAIL REPORT - FEBRUARY 1-28, 2013	3/06/2013	389.64
2.19	JAT13-0011	FLU SHOTS ELLICOTT SQUARE INDEPENDENT NURSING CARE LLC ..... INVOICE # 9590	3/06/2013	25.00
2.20	JCS13-0002	SC- TONE OUT PHONE LINE ATTD AREA ECWA MAC SOURCE COMMUNICATIONS	3/06/2013 NEW YORK STATE CONTRACT	156.44
2.21	JCS13-0005	SC- SECURITY CAMERA SYSTEM REPAIRS SC- PTZ ON LARGE GARAGE EXTERIOR SIMPLEXGRINNELL LP ..... REPLACED PTZ CAMERA ON GARAGE EXTERIOR FACING GATE AND REPAIRED STATIONARY CAMERA ON SMALL GARAGE EXTERIOR	3/06/2013 NEW YORK STATE CONTRACT	1,118.33
2.22	JMW13-0041	HYDRANT PARTS-CENTURION REPAIR OF FIRE HYDRANT LOCK CITY SUPPLY INC	3/06/2013	2,969.85
2.23	JMW13-0042	WATER MAIN MATERIALS ECWA BLAIR SUPPLY CORPORATION	3/06/2013	88.75
2.24	JMW13-0043	HYDRANT PARTS KENNEDY K-11 REPAIR OF HYDRANTS VELLANO BROS	3/06/2013	596.70

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.25	JMW13-0044	HYDRANT PARTS-MUELLER CENTURION/IMPROVED REPAIR OF FIRE HYDRANT VELLANO BROS	3/06/2013	451.80
2.26	JMW13-0049	GARBAGE BAGS ECWA GENERAL NYS INDUSTRIES FOR (COLUMBIA CIRCLE DR)	3/06/2013 NEW YORK STATE CONTRACT	2,324.80
2.27	KAP13-0001	BACKGROUND CHECKS 04/2012 * AUGELLO & MATTELIANO LLP ..... RECEIVED 02/25/2013 NOT BILLED DUE TO CLERICAL ERROR AT A&M	3/06/2013	184.88
2.28	PDM13-0036	TANK LEASE 01/20/2013 TO 02/20/2013 MAINTENANCE PRAXAIR DISTRIBUTION INC	3/06/2013	10.95
2.29	PDM13-0037	MISC SUPPLIES WINDOM SHOP GRAINGER (DEPT 846348423)	3/06/2013	9.91
2.30	PDM13-0038	MISC SUPPLIES WINDOM SHOP IRR SUPPLY CENTERS INC	3/06/2013	24.39
2.31	PDM13-0039	STALL MATS FOR TRUCK 109 & 8 CLYDES FEED & ANIMAL CENTER	3/06/2013	79.98
2.32	PDM13-0040	BRASS VALVES BROADWAY VALVE #1 GRAINGER (DEPT 846348423)	3/06/2013	118.28
2.33	RFB13-0026	TURBIDITY SAMPLE PUMP STURGEON POINT PIONEER PUMP SYSTEMS INC	3/06/2013	585.00

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.34	RFB13-0033	COPPER PIPE STURGEON POINT COMMERCIAL PIPE & SUPPLY CORP	3/06/2013	308.00
2.35	RFB13-0036	GAS CYLINDER RENTALS STURGEON POINT PRAXAIR DISTRIBUTION INC	3/06/2013	91.43
2.36	RFB13-0037	LIMITORQUE ELECTRIC VALVE BEARING STURGEON POINT FCX PERFORMANCE INC (CINCINNATI OH)	3/06/2013	269.74
2.37	RFB13-0038	WORK GLOVES STURGEON POINT MSC INDUSTRIAL SUPPLY CO INC	3/06/2013 NEW YORK STATE CONTRACT	132.00
2.38	RFB13-0039	PVC PARTS FOR CHLORINE WATER SUPPLY STURGEON POINT IRR SUPPLY CENTERS INC	3/06/2013	244.55
2.39	RFB13-0040	DISINFECTING WIPES STURGEON POINT W W GRAINGER INC (PALATINE)	3/06/2013 NEW YORK STATE CONTRACT	126.20
2.40	RFB13-0041	MISC. HARDWARE SUPPLIES FEB. 2013 STURGEON POINT EVANS ACE HARDWARE (ERIE RD DERBY) ..... REPAIRS TO PLANT EQUIPMENT	3/06/2013	258.90
2.41	RFB13-0042	GASKET CUTTER STURGEON POINT W W GRAINGER INC (PALATINE)	3/06/2013 NEW YORK STATE CONTRACT	264.44
2.42	RJS13-0001	NETWORKING AGREEMENT FOR LANIER 324 ENG/DESIGN DUPLICATING CONSULTANTS INC	3/06/2013	219.00
2.43	SAA13-0011	SIEMENS (ROBICON) VFD CELL UPGRADE STURGEON POINT - HIGH SERVICE PUMP 3 SIEMENS INDUSTRY INC	3/06/2013	119,534.05

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
		..... STURGEON POINT PUMP #3 SIEMENS (ROBICON) VFD CELL UPGRADE SHALL BE PERFORMED AT THE SIEMENS FACILITY IN NEW KENSINGTON, PA IN ACCORDANCE WITH SIEMENS QUOTATION E32-2000701275. SIEMENS WILL PICK-UP THE 15 CELLS AT STURGEON POINT AND TRANSPORT TO THIER FACILITY FOR UPGRADE AND TESTING. SIEMENS WILL TRANSPORT THE 15 CELLS TO STURGEON POINT WHEN UPGRADE IS COMPLETE. ECWA & O'CONNELL ELECTRIC PERSONNEL WILL INSTALL THE 15 CELLS INTO PUMP 3 VFD.		
2.44	SAA13-0012	SIEMENS (ROBICON) VFD CELL UPGRADE STURGEON POINT - HIGH SERVICE PUMP 5 SIEMENS INDUSTRY INC	3/06/2013	119,534.05
		..... STURGEON POINT PUMP #5 SIEMENS (ROBICON) VFD CELL UPGRADE SHALL BE PERFORMED AT THE SIEMENS FACILITY IN NEW KENSINGTON, PA IN ACCORDANCE WITH SIEMENS QUOTATION E32-2000701275. SIEMENS WILL PICK-UP THE 15 CELLS AT STURGEON POINT AND TRANSPORT TO THIER FACILITY FOR UPGRADE AND TESTING. SIEMENS WILL TRANSPORT THE 15 CELLS TO STURGEON POINT WHEN UPGRADE IS COMPLETE. ECWA & O'CONNELL ELECTRIC PERSONNEL WILL INSTALL THE 15 CELLS INTO PUMP 5 VFD.		
2.45	SAJ13-0003	PETTY CASH REIMBURSEMENT-SERVICE CENTER ECWA PAUL H RIESTER/PETTY CASH	3/06/2013	157.51
		..... PETTY CASH PAYMENTS 12/20/12 TO 2/20/13		
2.46	SDB13-0148	VEHICLE PARTS VEHICLE MAINT. FLEET MAINTENANCE INC	3/06/2013 NONE	72.90
		..... INVOICE #375330 02/20/2013		
2.47	SDB13-0152	BACKHOE REPAIRS LINE MAINT. MILTON CAT	3/06/2013 NONE	1,411.23

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		..... INV SERV1517619 02/18/2013 HED601-08 2008 CAT 416E BACKHOE		
2.48	SDB13-0154	VEHICLE PARTS VEHICLE MAINT. FLEET MAINTENANCE INC	3/06/2013 NONE	109.35
		..... INVOICE #375331 02/20/2013 TRK054-12 2012 SPRINTER		
2.49	SDB13-0158	VEHICLE PARTS LINE MAINT NUWAY BUFFALO	3/06/2013 NONE	27.34
		..... INVOICE #416403 02/25/2013		
2.50	SDB13-0159	VEHICLE PARTS VEHICLE MAINT. FLEET MAINTENANCE INC	3/06/2013 NONE	87.75
		..... INVOICE #63708A 02/21/2013 TRK054-12 2013 SPRINTER		
2.51	SDB13-0160	VEHICLE PARTS LINE MAINT BASIL FORD INC	3/06/2013 ERIE COUNTY CONTRACT	383.98
		..... INVOICE #425058 02/25/2013 TRK013-08 2008 F250		
2.52	SDB13-0161	BACKHOE PARTS LINE MAINT. MILTON CAT	3/06/2013 NONE	113.60
		..... INV PART8209823 02/06/2013 HED604-09 2009 CAT 416E		
2.53	SDB13-0162	SHOP SUPPLIES MECHANICS GARAGE MSC INDUSTRIAL SUPPLY CO INC	3/06/2013 NEW YORK STATE CONTRACT	54.99

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		..... 87639693 02/21/2013		
2.54	SDB13-0163	WELDING SUPPLIES LINE MAINT JACKSON WELDING & GAS PRODUCTS ..... INVOICE #00237944 02/22/2013	3/06/2013 NONE	198.00
2.55	SDB13-0164	VEH. PARTS LINE MAINT. FOX EQUIPMENT CORPORATION ..... INV 130915 02/27/2013	3/06/2013	18.40
2.56	SLZ13-0037	LIC REIM - R MEAHL ECWA RICKY J MEAHL ..... LICENSE REIMBURSEMENT CLASS A LICENSE 75% OF \$164.50	3/06/2013	123.38
2.57	SLZ13-0040	CLAIM FOR PROPERTY DAMAGES-2013-011 DOUG SCHROEDER DOUGLAS J. SCHROEDER ..... CLAIM NO: 2013-011 DOUG SCHROEDER - 17 MAIN STREET, BOWMANSVILLE, NY	3/06/2013	711.75
2.58	SLZ13-0041	REGISTRATION - L. KOWALSKI ECWA LORMAN EDUCATION SERVICES (POB 2933) ..... REGISTRATION FOR LEN KOWALSKI 5/3/13 - AIA CONTRACTS AMHERST, NY 5/3/13	3/06/2013	349.00
2.59	SLZ13-0042	CLAIM FOR PROPERTY DAMAGES-2012-022&23 NATIONAL FUEL GAS NATIONAL FUEL GAS DISTRIBUTION CORP.	3/06/2013	4,500.00

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
<p>.....</p> <p>CLAIM NO: 2012-022 AND 2012-023  NATIONAL FUEL GAS  163 GETZVILLE ROAD AND 22 MIDLAND DRIVE, CHEEK  BOTH CLAIMS SETTLED FOR A TOTAL OF \$4500.00</p>				
2.60	SLZ13-0043	MILEAGE REIM - J SCHLIERF ECWA JEFFREY SCHLIERF (CARDY LN DEPEW)	3/06/2013	28.82
<p>.....</p> <p>2/7/13 0- 2/25/13 SERVICE CENTER TO ESQUARE</p>				
2.61	SLZ13-0044	CLAIM FOR PROPERTY DAMAGES-2012-067 VLAR PROPERTIES 111 WALES AVENUE, TON GALLAGHER BASSETT, INC.	3/06/2013	5,537.55
<p>.....</p> <p>CLAIM NO: 2012-067  VLAR PROPERTIES  111 WALES AVENUE, CITY OF TONAWANDA, NY</p>				
2.62	TAT13-0016	4'X 8'X 3/4" FINNFORM SHORING LINE MAINTENANCE SHORING UNITED RENTALS (TRANSIT RD WMSVL)	3/06/2013	2,256.00
2.63	TAT13-0017	NOCO DIESEL ECWA NOCO ENERGY CORP (TONA - POB 1026)	3/06/2013 NEW YORK STATE CONTRACT	10,493.70
<p>.....</p> <p>INVOICE# 24320 DELIVERED 02/20/13</p>				
2.64	TAT13-0018	NOCO - GASOLINE SERVICE CENTER NOCO ENERGY CORP (TONA - POB 268)	3/06/2013 NEW YORK STATE CONTRACT	23,440.50
<p>.....</p> <p>TICKET# 765009 DATE: 02/15/13</p>				
2.65	TAT13-0019	SAFETY CONES LINE MAINTENANCE DIVAL SAFETY EQUIPMENT INC	3/06/2013	2,500.00

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2.66	TAT13-0020	TELESCOPIC GATE WRENCH KEY LINE MAINTENANCE EVERETT J PRESCOTT INC (BLASDELL, NY)	3/06/2013	124.90
2.67	TAT13-0021	REPAIRS OF CAR WASH SERVICE CENTER JOHNSON DISTRIBUTING INC ..... INVOICE# 58856, DATE: 02/21/12 INVOICE# 58857, DATE: 02/21/12 PER PAUL RIESTER FOR REPAIRS	3/06/2013	1,824.00
2.68	TAT13-0022	REPAIR TO COMMUNICATIONS INTERNAL MODEM ECWA THE PUMP DOCTOR INC (2706 HEMLOCK RD) ..... INVOICE# 10636 DATE: 02/11/2013	3/06/2013	1,232.63
2.69	TJM13-0002	OFFICE SUPPLIES STURGEON POINT EATON OFFICE SUPPLY CO INC	3/06/2013 NEW YORK STATE CONTRACT	576.33
Total Purchase Orders:			69	319,620.99

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## Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount
3.1	JMW12-0097		8" TYTON PUSH JOINT DUCTILE PI ECWA LOCK CITY SUPPLY INC ITEM DIFF DUE TO UNEVEN PIPE LENGTH	3/05/2013	24.0
			Orig P/O Amt      Amendments      Total P/O Amt		
			8,436.00      24.04-      8,411.96		
3.2	TAT13-0009		VARIOUS SUPPLIES VARIOUS DEPARTMENTS STAPLES BUSINESS (USE ADD #5 STATE CONTR ALUMINUM FORM HOLDERS	2/28/2013	7.01
			Orig P/O Amt      Amendments      Total P/O Amt		
			176.89      7.08      183.97		
Total Purchase Order Amendments:					2      16.96

Report Totals:      175      1,142,544.68

